

THE
*Dental
Assistant*



JOURNAL OF
THE AMERICAN
DENTAL ASSISTANTS
ASSOCIATION

SEPTEMBER • OCTOBER • 1952

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EDITORIAL STAFF

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Editor

VIOLET L. CROWLEY
3105 Tangley Road
Houston 5, Texas

Contributing Editors

BETTY MACY
709 Olympia Bldg.
Miami, Florida

OPAL IOERGER
215 E. Lincoln
Wichita, Kansas

VERA FUHRMAN
500 American Building
Seattle, Washington

GLADYS HAVEY
Five Glen Court,
Greenwich, Connecticut

• • •

Views of the News

Editor

ALBERTA REED
753 Franklin Road N.E.
Massillon, Ohio

• • •

BUSINESS STAFF

Business-Advertising Mgr.

LAURA WHIFFEN
1521 Medical Arts Bldg.
Houston, Texas

Subscription Mgr.

DOROTHY KOWALCZYK
410 First Nat'l Bank Bldg.
La Porte, Ind.

POST-CONVENTION ISSUE

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THE *President's* PAGE

To My Fellow Dental Assistants—Greetings!



May we present your newly
elected President—

MARIE JOHNSON

One day after my return from our 28th annual meeting I find myself at Work composing my first message to you as your newly elected president.

Attaining the highest honor you could bestow upon a member makes me very proud. Yet I enter this year of work quite humble. I know even after serving on our national board for six years and holding many other offices I still do not have all the answers to our problems, but I do promise to continue to learn and will serve you to the best of my ability. I am truly grateful to you for electing the efficient and capable

officers that you did to help me serve you this coming year.

We all had a wonderful time in St. Louis, wish you all could have been there to enjoy the progressive meeting, hear future plans, and join in the fun of the boat trip, our banquet, and the other diversions the St. Louis, Missouri, and entire eighth district planned for us. A more detailed report is found elsewhere, be sure to read it, get envious, and then plan to save those pennies toward making the trip to Cleveland next year.

I'd like to express my personal thanks to every member in the organization who did so much to make the meeting pleasant and memorable. Special thanks to Trudy Parker, our Official Hostess, who put forth her best efforts and did a 'bang up' job.

The meeting was most inspiring due to the enthusiasm of our retiring president, Steve Ann Montgomery, and the board of trustees who served her so capably last year.

The theme of the year is to be "WORK—just a little more." Dr. Albert Schwitzer, one of the greatest men in today's world — a French country doctor, also ranks top in music, theology, philosophy, and literature, states in his "Reverence of Life", that as ordinary men, we must do "some-

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thing more". Do some good, somewhere. Each of us in our own way must look for a way to make his own self more noble and realize his own worth. Let's give some time to our fellow man. Do something for which you get no pay, but the privilege of doing it. We don't live in a world of our own he states but our brothers are here, too. So this year I urge you to practice warm human relations and to devote yourself to a "little more—WORK", more than what you normally feel you want to do. Try it and see what a feeling of warmth it gives your inner self.

Every issue of our Journal will contain a message in regard to our six divisions of WORK for the year, namely Service, Friendship, Education, Efficiency, Loyalty, and Cooperation. Each division is to be dedicated to a person or purpose.

September and October are months I urge you to dwell on working a little more toward Service in your life, office and organization. I have dedicated these months of WORK to Juliette A. Southard, our founder, whose birthday we celebrate this month. Service was one of the words she chose to build the foundation of our society on in the words of our motto. Juliette, in the words of a dear friend of hers, was a living example of Service, which is both a democratic and a Christian principle. To serve, you and I must keep in mind the only real satisfaction in life comes in living for others rather than ourselves.

The plans for the year besides those of WORK in the six divisions I have selected will include all of our efforts in behalf of our biggest membership campaign in our history and in striving for further Education to improve ourselves.

Yes, we have WORK and more WORK in store for us, but if those of us who were present in St. Louis can encourage you who were not present to join us in devoting all of our best efforts in our undertakings with the guidance and help of God I feel confident it can be accomplished.

Let your officers and committee chairmen know your ideas and have suggestions from you concerning our affairs. We are open minded and desire to make this year of WORK your year.

You will be hearing more from me, let me hear from you, too.

Sincerely yours,

Your President

MARIE JOHNSON

RETIRING PRESIDENT'S ADDRESS

PIONEERS STILL

An Association celebrating its 28th Anniversary is not exactly a Pioneer from the number of its years . . . and its members are no longer Pioneers in service to the dental profession and the public; but from the standpoint of progress in organization . . . we are Pioneers still. As individuals in the dental office we have graduated from office maids to office managers, and are willing to assume all the responsibility the title "Manager" carries. Our responsibility to our Association has not kept pace with our growth as a part of the dental profession.

Pioneers in any commendable enterprise merit the admiration of later followers. In this respect we have been most fortunate, that our pioneers, officers and members, have laid a foundation that merits admiration from the members of today. It is our desire to continue the splendid work started by this group so that our Association will merit future admiration from members not yet aware of the part they will play in its growth.

Throughout the years the officers of this Association have been chosen with care, and have supplied able leadership. Selection of officers is, at best, an inexact science, dependent upon estimation of essential qualities to fit the position. One of these qualities should be conviction, for without conviction no officer can serve to the full capacity required. Willingness to sacrifice whatever may be necessary to render the utmost service to the Association has been the rule. Ability is paramount, for the administrative responsibility cannot be shifted. Each office carries its own responsibility and none can assume more, to shield or carry those who lag behind.

Sometimes the comment is heard that, "We are over-organized, top-heavy with administrative offices and over-lapping committees." Attempts have been made this year to centralize more and more of the business of the Association where it rightfully belongs . . . in Central Office. It has been our good fortune, in the years since the Central Office was established that we have not only had an able Executive Secretary, but elected officers who have been able to guide and direct the setting up of business procedures which will make this office even more efficient. The staff has been enlarged this year and will, in the future, have to be further expanded as more business and committee assignments are carried out through this office.

Our Certification Program has been successful far beyond the dreams of the Pioneers who worked so long to further this method of raising the educational standards of our members. But successful as it has been, it should not be the end; for until we have established schools of Dental Assisting throughout the country we still have frontiers in education to pursue.

According to the charter issued to the American Dental Assistants Association in 1925, the primary object is to "Educate the Dental Assistant to a higher plane of efficiency." This object has been carried out through the excellent Study Course offered in preparation for the examination for Certification.

Interest and participation in the Scholarship awards this year has been sufficient to warrant a more concentrated effort in securing additional funds to expand the activity of the committee in placing awards. This is another means of furthering our object to "Educate to a higher plan of efficiency."

"Enthusiasm" was chosen the theme of the year, for as Emerson says, "Nothing great was ever accomplished without enthusiasm." There are many quotations about enthusiasm . . . such as, "Enthusiasm is a radiant quality, inspiring, contagious." And, "The difference in ability between those who succeed and those who fail is neither wide nor striking, but if two are nearly evenly matched, the one with enthusiasm will find the scales tipped in his favor." "Primarily enthusiasm means believing in your work and loving it. To an enthusiastic person his work is part of his play, no matter how hard or demanding it may be." We can all benefit by applying these words of wisdom to our daily lives, and to our attitude toward our Association. The difference between a mediocre Society and a real live one will be measured by the enthusiasm of its leaders and members.

Success depends on outlining a plan for advancement. This is true for an Association, as well as for a personal plan. Pick a program that hurts. An easy life is not a happy one, nor a healthy one. We can settle down and be satisfied with our present membership, content year after year with a slight increase, or appreciating the fact that we have not suffered a decrease. But this plan has no perspective, nothing to make us proud. It is a trite saying that "There are only two ways to go, forward or backward, you never stand still." Which way shall we choose? Shall we not follow the example of our enthusiastic pioneers, who never turned back, but set a goal that led ever forward? Let us, too, pick a program that hurts, a program that calls for the united effort of every present member, one that will make us proud to say a sincere "Thank You", to our pioneers who would not stop short of the goal.

One which will make every future president say, as I say now, "My greatest pride is that facing all of you here today, I know that in spite of my faults and shortcomings, I have been honored by serving as your president this past year . . . and as I retire, I take even greater pride in becoming one of your Pioneers.

STEVE ANN MONTGOMERY, *President*
American Dental Assistants Association.

The Dental Assistant: *Educated or Trained?*

Address delivered at the Capping Exercises of Lux Junior College, April 18, 1952

JOHN E. GURLEY, D.D.S., *San Francisco*

Instructor in Dental History, College of Dentistry, University of California; Editor, Journal of Dental Education; formerly Director of Dental Staff, Children's Hospital and Lux College.

INTRODUCTION: YOUR LIFE WORK

I was struck the other day by the statement of a music teacher who bewailed the fact that she had lost two of her boys who were really learning the touch of the piano in a very splendid way. Her statement was to the effect that she had lost them to the "ever present jazz mania, that somehow it does seem to "catch up with adolescents". They become Stan Kenton and George Shearing converts, and gone are the "spiritual stallwarts, Bach, Beethoven and others".

In some ways her attitude may be correct and yet as was found with one of her girl students, all was not lost. This little girl struggled with Bach and Beethoven, but it may have been her home to which the police had been called with the warning that a "man named Beethoven was being murdered in that home." When this little girl was allowed to change her type of lesson to something in which she saw a purpose, her whole attitude and aptitude changed. She is now doing well with her music.

This same principle should apply and does apply in your own studies and it would seem to me that if we can get before us a purpose or something to be accomplished, then note in some measure the road over which we have come, it may be helpful. You are studying to be Dental Assistants. Certain observations might well be made in an effort to put



squarely before you the thing that you are doing and the position which you hope to attain.

First of all, in selecting your life work it is to be assumed that you have chosen that which you will like to do, for everything that we do or think really comes to be a means to an end, that is to say, it is a means through which one lives his life to the fullest. It is to be assumed too that you have some idea as to what dentistry is, what it means to be a dental assistant, and whether you are trained or

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educated or both to meet the requirements in this particular field. It may, however, not be redundant if we spend a few moments of time in considering the position of dentistry and the advances which have been made.

DENTISTRY: HISTORY AND DEFINITION

The first dental school in the world was organized in Baltimore, Maryland in 1840 and the course of studies consisted of a few lectures per year, or within each of two years, the requirements for admission consisting only of a rudimentary formal education. This lasted from 1840 to 1897. Slight extension of the number of months within each year and the number of lectures to the year took place within that period, but even as late as 1899 only seven months in each of these years were required for study.

In 1917 four years of eight months were required with high school graduation for entrance, while in 1937, two years of academic work were required. In 1909, the accepted definition of dentistry was as follows:³ "Operative dentistry may be defined as the science and art which aims at the preservation of the natural teeth in a state of health and beauty. Its highest office is to prevent disease or deformity, but where either of these has already occurred it is then its function to remedy the evil, and check its further progress."

In 1940, the following definition was proposed and while not officially accepted, yet to all intents and purposes, it has been; "The term 'profession' may be regarded as an honorary title awarded informally by society to occupations conforming to certain standards. These standards may be roughly outlined as follows: (1) the occupation must require high skill and intellectual effort and an extended educational preparation, both intensive and comprehensive in nature; (2) the occupation must involve pri-

marily the exchange of service or advice for a fee or salary, rather than the sale of material products for profit; and (3) the occupation must have achieved in public opinion traditions of group dignity, intellectual superiority, self control, and resistance to unscrupulous commercialism."⁴

Out of these two definitions you get a fair picture as to the content of dentistry. Now to complete the definition for your profession, dental assistant, you know what it is to be an assistant—he or she is one who helps. It might be suggested that there are two ways in which you can interpret this word or that there are two ways in which you can help, namely, you can be ready to do, and do, just what you are called upon to do. No more, no less. In so doing, you might help, but you are not very helpful.

It is to this latter term that I would direct your especial attention. Merely to help might at times actually be a hindrance but when you are helpful you are taking hold, you are understanding and you are doing your job well. You are not unlike Ulysses who was made to say by Tennyson, after having reviewed his life in all its "ups and downs", "I am become a part of all that I have met".

THE DENTAL ASSISTANT: THE BEGINNING

Historically the story of the development of your profession has its beginning right here in San Francisco at the Children's Hospital. The outpatient department is a place where ambulatory patients can be cared for. Here it was, under the direction of Dr. L. G. Cuenin, a San Francisco dentist, the dental clinic was opened and even by him made a permanent institution. One assistant with a social service director who was herself a public health nurse, one physician

⁴Baer, Harry, D.D.S.: Dental Education in America; An Historical Sketch; Journal, American College of Dentistry; 7; 162; 1940, (Sept.)

³Johnson, C. N., D.D.S.; Operative Dentistry, P. Blakiston & Co., Philadelphia, 1909, p. XI.

and one dentist made up this department. No funds were available to pay an attendant so she volunteered her services with her laundry provided and the promise of a recommendation to the office of a physician or a dentist at the end of a year. This carried on for a brief period of time when Dr. Cuenin resigned and the writer of this article took over the direction of the department.⁵

Calls upon the department increased with great regularity so that the dental staff was reorganized with funds to allow for one full time, or two part-time dentists. We engaged two part-time dentists, with the director of the staff volunteering one-half day a week. As calls upon the department continued to increase, extensions were made in both the dental and medical divisions, although both were under the one public health nurse director, Miss Edna Shirsler.

In due process of time building extension became possible with the Hospital, and the outpatient department was moved into a building of its own. Here we started with a full medical staff including the specialties, a larger corp of dentists, an orthodontic staff and a division of oral surgery. This whole department now required the services of at least twelve assistants so we organized them into a class and out of the medical and dental staffs, we organized a teaching staff providing these twelve assistants with a year's instruction and practice, a certificate of graduation, and help to be located in a medical or dental office as desired. Later the number of assistants was increased from twelve to twenty with a few paid nurses, one of whom, Mrs. Florence Bryfogel, becoming the general supervisor of the girls.

As medicine and the hospital have trained nurses, so here, medicine, dentistry and the hospital were also sending forth a new type of professional woman

—the trained medical and dental office assistant. Heretofore these girls had learned only from association but as the numbers had increased and the class was organized, we carried on this course of instruction for a period of one or more years.

THE NEXT STEP

This college, known then as "Lux Industrial School For Girls" consisting of high school work with a little beyond, in their search for a new industry found us at the Children's Hospital and solicited our association with them. This was accomplished and the course of study was increased from one to two years, including one year at the Lux School, later becoming a Junior College. During the first year students were to receive instruction in the sciences with some technical work at the College and in the second year at the Children's Hospital they made practical application of the instruction received during the preceding year, and in addition received instruction in medical and nursing procedures, nursing ethics and all that goes with the development of the professional side of the assistant's work. Ours was an educational undertaking for the benefit of students and not a training undertaking for profit to the management.

The Coordinator of Lux College at that time, Miss Dorothy Gardner, did a good job in helping to make this transfer. Others to receive honorable mention in all this would include, of course, Professor George A. Merrill, Principal of the Lux-Wilmerding Schools, Miss Louise Mueller, the Principal of this school, and succeeded by Miss Gladys Trevithick, Mr. Ward Austin and now your present principal, Miss Sarah Brown.

There are yet two thoughts which should be developed in your minds and possibly somewhat by contrast. Reference has been made to the fact that you are being educated into the profession of dental or medical assistant and at the same time, we have talked of the learning which you receive. I should like to

⁵ Gurley, John E., D.D.S.; Dental Service in The Children's Hospital: Journal, American College of Dentistry, 4, 5; 1938 (March-Jan.).

give emphasis to the two words, education and training, for a distinction between them is of great significance to students as they enter upon the study of that which is to be their life work.

EDUCATION AND TRAINING

We frequently hear it said "Show me how to do it; why take up time in studies; what do I care about 'why', just show me 'how'". This extra study is of great significance, for as is your attitude toward, and understanding of, the thing you do—so is your application of the result. This is amply proved in the field of dentistry.

Years ago the University of California instituted a course of study entitled "Appreciation of Music". My own thought was "How queer!" To think that one has to develop a course in such a study and go to a University to learn it in order to appreciate music was more than I could see. But the years have taught me differently. The more we understand the more we appreciate and the happier we are in our life work.

Well then, what is education and what is training? A few years ago the President of the United States appointed a Commission on Higher Education and in their final report they made one among several recommendations: "Education for the application of creative imagination and trained intelligence to the solution of social problems and to the administration of public affairs." And we might suggest, to all of our affairs.

To carry this thought a little farther, we must realize that education is a *process* through which one gains knowledge and understanding. It is not an *agency* by which this may be accomplished. Education may be considered, therefore, as a way through which "stability and progress" are made and in which intelligence is involved. By it man's acts are determined, being directed in the main as a result of his experiences. We need mental as well as digital agility and skill. It is incumbent upon education to

foster and develop in *growing persons* (not referring to age, for many old in years are young, and conversely, many young in years are old), a consciousness of reality and of responsibility; an understanding and an appreciation of opportunities involved in technical procedures; development of ethical and moral character; an appreciation of the meaning and the importance of the professional and the social ideal, and the desire to participate in and contribute to the life of the group; the ability to see in what you do, and in your life itself, a purpose or a plan; and finally, the assimilation of the best of all your experiences, that you may find effective guidance for the present and for the future.⁶

Education, therefore, becomes a *process* by which one goes and grows, from and to. Its real purpose is to develop "competence (ability to do), curiosity (desire to know), and conscience (moral and ethical stability)." Dental education for assistants must provide this, too.

This gives us a pretty clear picture of education, how it is accomplished and what it means. This is what you are getting at this school. Along with that there is a presentation of techniques, and techniques, this presentation consisting in part of lectures but more particularly in demonstrations, and your own hand work, thus you are shown how, or are *trained*, to do things. Education and training are both definitely involved. Both are required in preparation for a life's work. One without the other is incomplete. This involves time which must be considered in three parts, the past, the present and the future—the Historical Process.

Dentistry might be taught purely as a technical or specialized profession in the development of certain technical appliances, and their use. But those men who have contributed most to the devel-

⁶ Christian Education Today: A Statement of Basic Philosophy (with some alteration); Bulletin, International Council of Religious Education, p. 16, 1940.

opment of dentistry and who are considered the greatest leaders of all time in dental history, Fauchard, Vesalius, Pasteur, Koch, Lister, Miller, Wells, Morton, Hayden, Harris, Brown, Truman, G. V. Black, are men who were educated beyond mere technical procedures. There is a great need for great technicians but there is a greater need for those who possess the educational, or if you please, the spiritual qualities which give direction to the technical procedures. This is demonstrated daily in dealing with the public. We have left past methods and approaches. New ones are all about us and other new ones are coming.

FINALLY

Based upon belief in the place of the individual, that he supercedes all else in importance, and that the *physical world* and the *historical process* have a positive meaning, it is easily perceptible that these latter two play a most important part in that individual's personality development. That each person enjoys no small measure of intellect by which he may grow in knowledge and in wisdom through personal explorations and experiences and, further, the ideas of individuality, moral and material progress and freedom of inquiry in whatever direction, rest upon an historical background. This "historical background" is of twofold significance—it is the foundation on which subsequently a structure is built: but each succeeding generation differs from the preceding, hence allowance for differences must be accepted. As has been pointed out, "Times change, and the public needs change with them. The man who would serve the public to the level of its needs must look ahead, and one of his most difficult problems will be to make old tools answer new uses—uses some of which, at least, were never imagined when the tools were made."⁷

The facts then that we would impose

⁷ Pinchot, Gifford. From a lecture, through *Pacific Spectator*, 4, 143; Spring 1950.

upon you are these: First, yourself and the fitting of yourself so that you may live your life to the fullest; and second, the fitting of yourself so that you may render the best possible service as you go out into your field, which consists not only of what you can do or what you can say, but of what you are. The fully developed man and the one best prepared to enjoy life, is this: He is one with a healthy, well developed, physically sound body; an educated and a trained mind; he is socially acceptable, that is, his presence is sought; and finally, his spirit is in tune with the Infinite.



CRUSADE for all Americans

With eyes aloft, and in grateful pride,
To the Heavenly Father above,
We solemnly set our pace and stride
Toward the Crusade for Peace and Love.
For He in His great compassion for
All of the Human race;
Has patiently pointed out the Door
To Constitutional Grace.

Although it's careless, we have been
With our Freedoms and Liberty
He's leading the way, for this world of
men

To maintain us, politically free.
We tried, but it took the Masters' Hand
False prophets, unveiled, to show;
Naked to sight, Dishonor's Black Band
Stamped on Political Brow.

So back to the middle aisle and stead
Dedications vowed anew
To righten the wrongs of the selfishly led
Back to honor and wisdom true.
THIS CRUSADE OF CITIZENS, be-
trayed,
Will raise billowing clouds of dust
Down the straight and narrow path He
laid
Proving. "IN GOD WE TRUST!"

By ELEANOR STERLING
Dayton, Ohio

THE DENTAL ASSISTANT

1952 CONVENTION

ENTHUSIASM----

The Pass Word in St. Louis

By VIOLET L. CROWLEY

(Reporting A. D. A.'s 28th Annual Convention.)

"I hope that every dental assistant who attended this meeting felt as I did when I sat and listened to the various reports of our Officers and Committee Chairmen, informing us of the vast scope of our ADAA. I became so enthusiastic that I resolved never to miss a single minute of any session of future ADAA meetings."

Your reporter heard this statement from the lips of an attractive young dental assistant who was attending her first ADAA meeting, and serving as a delegate from her society.

This young assistant, I am told, occupies a responsible position in a large government hospital. Her aliveness, her alertness and general business ability enable her to take her place among the ranks of capable young Americans everywhere in many fields of endeavor in whose hands rest the future of our America. "E Pluribus Unum" — One of many — who is free to live in a world where ambition to succeed has not been wiped out.

As I studied her intelligent face, listened to her speak, basking in the warmth of her smile, I thought, "One of many — who will eagerly and enthusiastically accept her share of the responsibility to carry on the work in

her chosen field. One of many — who will likely have an important part in the future in furthering the progress of the American Dental Assistants Association."

It is my hope that what this assistant said will be repeated by other assistants from every state in the Union as they tell the story to those members who were unable to be in St. Louis September 8-11.

Why were September 8-11 important days in St. Louis, Missouri? The American Dental Assistants Association held its 29th annual convention there during those days, and 354 dental assistants from 46 states and the Territory of Hawaii were there to witness the happenings.

Missouri members had been working in real earnest for months in preparation for this big week when they would be hostesses to the ADAA in the CITY OF ST. LOUIS. President Montgomery and other members of the Board of Trustees had met in St. Louis several times during the year to work out plans for the big event. The Program Chairman, Mary Ann Whally, and Co-Chairman, Audrey Stoecker, had plans for the program outlined to present at the mid-year meeting of the board in February in Chicago. So complete was the preparation for this



1952 BOARD OF TRUSTEES — Seated, left to right: Harriett Darling, Third Vice-President; Marie Johnson, First Vice-President; Lillian Hoffman, General Secretary; Steve Ann Montgomery, President; Lo Rena Hunsacker, Treasurer; Mary Ann Whally, Second Vice-President; Gladys Triphahn, Sixth District Trustee; Corrine Dubuc, First District Trustee; Lillie Fairchild, Second District Trustee. Standing, left to right: Mary Francis Joiner, Fourth District Trustee; Trudy Parker, Eighth District Trustee; Violet L. Crowley, Editor; Nita Browning, Tenth District Trustee; Leona Hunley, Ninth District Trustee; Alberta Clinite, Eleventh District Trustee; Evelyn Brett, Immediate Past President; Bessie Peterson, Seventh District Trustee; Bessie Peterson, Seventh District Trustee; Mary L. Martin, Executive Secretary; Dorothy Heatwole, Third District Trustee. Blanche Carter, Fifth District Trustee, was unable to be present.

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session that President Montgomery must have known from the beginning that she had little to worry about. She had only to glance around her at any time to see some Missouri assistant bustling about, ever alert, to be certain that all details were being efficiently taken care of. The details that are so important to the smooth running of those five highly geared days, the happenings of which are later recorded as the history of another ADAA meeting.

The reasons of the ADAA for holding an annual meeting are rather matter of fact: To review the accomplishments of the past year, to consider new ideas, and re-consider old ones, to elect its leaders for the coming year, and to map plans for another year's work toward our ultimate goal. This coming together is a worthwhile and stimulating affair. Every session reveals mistakes of the past, provides an opportunity to correct these mistakes, and more important yet is the fact that it opens up new channels of thought for work in the future.

It is not the business sessions alone that each year attracts all these assistants in numbers, nor is it merely to sight see — or to see and be seen. There are many motives, but whatever the motives or reasons, I am certain that each one carries home with her something gained from those she met again, and from

those she met for the first time, and each left with someone else a bit of herself. Almost every one learned some lesson, gained something that will be of value to her in her life in the future. What this week, that 354 dental assistants from all parts of our nation spent together in St. Louis, meant to each one individually, each one will have to figure out for herself. What it meant to the ADAA by bringing together its members, what will likely be accomplished as a result of the work done during that week is pretty obvious. Surely, lives were made richer, friendships deepened, new and lasting friendship sprung into being. There was opportunity for better understanding of each other, of our common purpose in the work of the association, thus deeper appreciation of our aims and purposes.

To the Officers and Board of Trustees of ADAA to the Official hostess, 8th District Trustee, Trudy Parker, to Rose Barby and Melva Russler, Chairmen of Arrangements, to St. Louis and all Missouri assistants who served on committees, in fact to all of eighth district, we say **THANK YOU — IT WAS WONDERFUL!** Truly, inspiration was to be had by all who touched their lips to the Chalice that contained the magic potion **ENTHUSIASM.**

SPEECHES --- CLINICS --- EXHIBITS

Among the advantages of membership in the A. D. A. A. is the opportunity to secure the educational advantages of lectures, clinical demonstrations, discussions, and instructions in the details of duties, to inspire its members with a desire to render more efficient service.

The General Session, called to order at 2 P.M. on Monday, provided this opportunity.

After words of welcome from Dr. James E. Weedon, President of the Missouri State Dental Society, and from Dor-

othy Jennings, President of the Missouri State Dental Assistants Association, and greetings from General Chairman Melva Russler and Trudy Parker, 8th District Trustee of ADAA, the speakers swung into action.

Dr. J. C. A. Harding of San Diego, California, offered some excellent and constructive ideas, for those who heard him to put into effect in their offices upon returning home with his "Ethiconomics, Converting Receivables into Cash."

The manner in which Mr. Albert

Fleishman presented, "This Human Relations Stuff," made it "new stuff". An outstanding speaker presenting an important subject, what more could any assembly ask for. All who heard Mr. Fleishman were surely inspired.

Again the Canadian Representative, Sylvania Hazzell, won the admiration of all who heard her "Greetings from the Ontario Dental Nurses and Assistants Association".

We are convinced that all Canadian assistants excel in charm and poise, and that intelligence ranks high in their groups. We learned to love Sylvania and Margaret Goad, President of the Canadian Dental Nurses Association, in the few days we were privileged to have them in our midst.

President Montgomery's address was much enjoyed, and appears in this issue for your reading pleasure.

CLINICS

Table clinics were presented twice during the meeting. On Tuesday morning in the municipal auditorium, in conjunction with the clinics of the ADA

twenty non-competitive clinics were presented by our members. Again, as a special feature, on Wednesday morning Clinics were presented in the Crystal Room of the Sheraton Hotel. Thus, everyone could take advantage of this opportunity to exchange ideas, and learn new methods of procedure in our offices.

POSTERS

Posters were on exhibit continuously during all sessions of the House of Delegates. These were competitive and judged by three members of the A. D. A.

EXHIBITS

The main exhibit of the A. D. A. A., "Education and Progress of the Certification Program" was on display in the Scientific Section of the A. D. A. in the auditorium, Monday through Thursday 9 A.M. to 5 P.M. daily. Members of the ADACB and the ADAA Clinic & Exhibit Committee have charge of this exhibit. Doris Barnes, of the ADAA Public Relations Committee, was on duty in this exhibit a great part of the time throughout the meeting.

BUSINESS SESSIONS

THE HOUSE OF DELEGATES IN ACTION

One hundred sixteen members of the House of Delegates, the business body that transacts all the business of the ADAA, public, professional and scientific was called to order by President Montgomery for its first session on Monday, September 8, at 9:30 A.M.

The official program was read by Program Chairman, Mary Ann Whally, and was adopted.

Appointment of Reference Committees were as follows:

Rules Committee: Janice Jacobson, Oklahoma, Chairman; Magdalene Kulstad, So. Cal.; Ruth Morgan, Nebraska.

Credentials Committee: Chairman, Mae

Collins, Missouri, Co-Chairman of Registration.

Recommendations Committee: Chairman, Vera Spies, Iowa; Anna Carey, Ohio; Rose Donohoe, Pennsylvania.

Resolutions Committee: Chairman, Harriet Darling, So. Dakota; Audrey Stoecker, Mo.; Lois King, Texas.

Elections Committee: Chairman, Elma Troutman, Ohio; Dona Garret, No. Calif.; Evelyn Cranmer, New Jersey.

Tellers:

1st Dist., Edna Curwin, Mass.; 2nd Dist., Irma Adams, N. J.; 3rd Dist., Helen Hicks, D. C.; 4th Dist., Elsie Kloppenberg, La.; 5th Dist., Pruda Barrett, Va.; 6th Dist., Eugenia Uttech, Wisc.; 7th Dist., Irma Pasbrig, No. Dak.; 8th Dist., Delma Hopkins, Kans.; 9th Dist., Marion

Olanie, Ore.; 10th Dist., Joy Phillips, Ariz.; 11th Dist., Betty Uhls, So. Calif.

This year a committee of 3 was appointed to serve on the Elections Committee, and eleven tellers were appointed to assist in counting the ballots. This undoubtedly proved a most efficient manner of handling this laborious task, and enabled the committee to have its report ready when the Presiding Officer called for it in the House of Delegates session a few hours after balloting.

Awards Committee: Chairman, Mary Francis Joiner, Ga.; Jesse Durden, Fla.; Ione Powell, So. Dak.

Announcement of the Nominating Committee, elected by the Board of Trustees, was made. Two members from the Board of Trustees: Evelyn Brett and Bessie Peterson. Three members from the House of Delegates, Dorothy Wilding, R. I.; Ruth Asp, Minn., and Jean Sullivan, Indiana. The Committee elected Evelyn Brett to serve as Chairman.

The rules to govern the 28th annual meeting were read by Janice Jacobson, Chairman of the Committee, and adopted by the House of Delegates.

The reports of the Officers, the report of the Board of Trustees, read by the General Secretary, and the reports of Standing and Special Committees were read at this first session.

We offer here excerpts from some of these which we feel you will find of interest.

From the Report of the President:

"A report of the leader of any organization is a report of the co-operation she has received during the year. No President was ever blessed with better workers than I have had. As the annual reports are read each officer and Committee Chairman will unfold the pieces which went into the pattern to make this another year of progress for our association.

"February first is the date when all officers and committee chairmen are re-

quired to give Progress Reports, and since so many of our Officers attend the Chicago Mid-Winter Meeting, it has become the custom to meet there for consideration of these reports and other business to date. When it appeared there would be enough of the Officers in attendance to make a quorum, the President notified the members of the ADAA Board of Trustees that this would be an Official Board Meeting. There was a quorum at all meetings and the Executive Secretary was present to take notes for the minutes. The minutes were edited by the General Secretary and the President and copies sent to all members of the Board, along with a letter giving details that did not appear in the minutes. As a result of the problems discussed at this time, many of which were chiefly financial, a Finance Committee was appointed to serve until this annual meeting. Members of this Committee are: The ADAA President, General Secretary, Treasurer, and two members from the Past President's Council, with Margaret Sharp acting as Chairman."

From the Report of the 1st Vice President:

"It was my pleasure to write congratulatory letters to all the newly elected state Presidents of our organization throughout the year. The response received from them was most gratifying."

From the Report of the 2nd Vice President:

"During the period of 1951-52 the office of 2nd Vice President was delegated to serve as Program Chairman. The arrangement for speakers, procuring of material, and set up for the official program was the outline used to arrange for this 28th annual meeting. The plans were submitted to the Board of Trustees at the Mid-Winter Meeting in Chicago in February."

From the Report of the 3rd Vice President:

"As 3rd Vice President of the ADAA, my major duties for the year have been

to send greetings from our association to the state and large district associations at the time of their annual meetings, to correspond with the ADAA independent and associate members and to collect the ADAA trophies and have them ready for this meeting.

A calendar of meetings was compiled from the information received from the Trustees, and a copy was sent to the Editor of our journal for publication. Greetings were sent to 46 meetings during the year."

From the Report of the General Secretary:

"Approximately 40 packages of ADAA printed pamphlets, sample copies of the Dental Assistant, etc., were sent on request to be used in extension program and for display at State Meetings. In the period from October 1, 1951, to June 30th of this year, 1,002 Study Course outlines were sold.

There have been thirteen new societies and one reorganized during the year. This brings the total to 48 states and directly affiliated associations which in turn have 236 component societies. This brings to a close my second year as General Secretary and it was even more pleasant and interesting than the first."

From the Report of the Membership Committee Chairman, Vera Spies:

"The Committee is happy to present the following calculations from this year's records: Our total membership for 1952 is 6,721. We have about reversed our picture from last year. Twenty-nine states increased their memberships as compared with thirteen states that had increase a year ago. Sixteen states had decreases as compared with thirty-three that had decreases a year ago. Of the eleven districts, eight had increases which range from 5% to 17.7%. Only three had decreases. Of the 6,441 members in 1951, 4,465 renewed memberships. This shows a loss of 1,976 members. However, we gained 2,256 new members for a total increase in membership of 280

members. This is 57 less than our peak year, 1950. Had we been able to keep these members we would have reached our goal and surpassed it. We need to concentrate some of our efforts on these old members who are not renewing."

From the Treasurer's Report:

"Perhaps some of you wonder at the necessity of placing part of the Treasurer's records in Central Office. The Treasurer's work in the past few years has become increasingly heavy. As our organization grows in membership so the increase of bookkeeping has enlarged the duties of the Treasurer until it has become impossible for a full time employed dental assistant to do the entire amount of work. At the meeting of the Board of Trustees in Chicago in February, 1952, a complete report of this work was given, and it was agreed that the transfer of part of the Treasurer's work be done by March 1, 1952. This was done, and it has proved very successful, and to the satisfaction of all Officers and Trustees."

No excerpts will be given from the J. A. S. Scholarship Fund Committee as a resume of the excellent work this committee did this year was printed in a recent issue of the Dental Assistant. A Picture of the student chosen to receive the Scholarship Award this year appears in this issue on page 48. There has been new life in this committee this year, which is most gratifying.

From the Public Relations Committee Report:

"Soon after the last annual convention we began working on an article explaining the aims and purposes of the ADAA and giving some of the advantages of membership in this organization. A copy of the article, along with a letter was sent to the state secretary of the Dental Society of each state asking them to give consideration to publishing it in an early issue of their state journal if at all possible. We received excellent response from this and many favorable letters in-

forming us that it would be published as soon as space permitted. The Executive Secretary's name and address were listed, and she received numerous inquiries and requests for additional information about the ADAA. We are confident that some new members were gained from these articles.

In February at the Mid-Winter meeting the Public Relations Committee was in charge of the scientific and educational exhibit. Booklets, pamphlets about ADAA and Certification were given to all dentists and assistants who visited the booth, and later letters were sent to membership chairman, in the various districts, asking that they write a letter of follow-up on these. We believe this afforded an excellent opportunity to cement relations between the dentists and the ADAA. Several new members were added to our roster through contacts made at this meeting. Contacts with the Public Relations De-

partment of the ADA proved most satisfactory. We have been given assurance of any assistance they might be able to offer us in our work in ADAA. With proper utilization of this opportunity for assistance we believe the progress of ADAA is unlimited.

Doris Barnes of Arkansas, served as Chairman of this Committee this year and did an outstanding job in that capacity. We must never overlook the importance of an active Public Relations Committee.

From the Report of the Juliette A. Southard Relief Fund Committee:

Crystal Pace, Chairman, reported one member aided in the amount of \$100.00 this year. Two other requests were received, but later were withdrawn, and in one instance the advance check was returned. Following is a summary of contributions to this committee by states from 1937 to 1952.

SUMMARY OF CONTRIBUTIONS TO JULIETTE A. SOUTHARD RELIEF FUND BY STATES

	Receipts from Oct. 1937 to Oct. 1952	Receipts from Oct. 1951 to Aug. 1952	Total
ALABAMA	\$ 73.55	\$ 00.00	\$ 73.55
ARIZONA	35.00	10.00	45.00
ARKANSAS	15.00	5.00	20.00
CALIFORNIA	2102.33	171.01	2273.34
COLORADO	55.00		55.00
CONNECTICUT	92.75	10.00	102.75
DIST. OF COLUMBIA	445.00	10.00	455.50
FLORIDA	239.53	73.60	303.13
GEORGIA	160.20	5.00	165.20
HAWAII	10.00	35.00	45.00
ILLINOIS	117.80	00.00	117.80
INDIANA	654.07	101.00	755.07
IOWA	131.86	23.00	154.86
KANSAS	265.49	18.56	284.05
KENTUCKY	169.25	20.00	189.25
LOUISIANA	300.28	25.00	325.28
MAINE	20.00	5.00	25.00
MASSACHUSETTS	377.50	25.00	402.50
MICHIGAN	196.45	14.00	210.45
MINNESOTA	120.45	16.88	137.33

MISSISSIPPI	10.00		10.00
MISSOURI	209.05	22.45	231.50
MONTANA	3.50		3.50
NEBRASKA	139.12	15.00	154.12
NEW HAMPSHIRE	28.00		28.00
NEW JERSEY	220.25	15.00	235.24
NORTH CAROLINA			40.35
NEW YORK	210.35		210.35
NORTH DAKOTA	18.15	16.60	34.75
OHIO	409.07	37.36	447.14
OKLAHOMA	65.70	28.35	94.05
OREGON	121.40		121.40
PENNSYLVANIA	410.95	50.00	460.95
RHODE ISLAND	60.00		60.00
SOUTH CAROLINA	117.50	55.00	172.50
SOUTH DAKOTA	70.07	6.50	76.57
TENNESSEE	218.79	49.44	268.23
TEXAS	166.85	20.00	186.85
UTAH	41.35		41.35
VIRGINIA	39.75	23.60	63.35
WASHINGTON	116.16		116.16
WEST VIRGINIA	152.75	10.00	162.75
WISCONSIN	140.10		140.10
Dr. A. Merritt	15.00		15.00
Mrs. Marion Edwards, Canada	5.00		5.00
Miscellaneous			16.62
WYOMING			10.00

From the ADAA Pin Committee, Sally Cochran, Chairman:

"Members of the committee contacted 2,732 members during the year. 1,407 are wearing pins, 1,375 do not wear pins, 896 wear caps, 1,869 do not wear caps. This shows about one-fourth of the membership wear the Emblem pin, and about one-eighth wear the official cap." Members, your help is needed to achieve the goal of this committee, "Every Member A Pin and Cap Wearer." Don't you feel that your proper dress in the office is incomplete without the pin and cap?

From the Report of Trustees: First District, Corrine A. Dubuc:

471 members in this district, 6 state and 16 local societies. 7 official visits made during the year, miles traveled 960.

Second District, Lillie Fairchild:

New York and New Jersey showed

increases in members this year. 7 official visits made during the year. This Trustee has been accepted by the Essex County Dental Society and the Board of Education of New Jersey as a qualified instructor of courses for dental assistants.

Third District, Dorothy Heatwole:

4 state societies. 2 new societies organized. 7 official visits were made. 217 first class letters mailed, 134 letters received. 3 news letters sent during the year.

Fourth District, Mary Francis Joiner:

4 state societies, 23 locals, 1 new society organized. 4 official visits made, miles traveled 1,050. 558 members in this district.

Eighth District, Trudy Parker:

This district gained members this year in spite of the loss of 3 local societies. Missouri showed the largest gain in mem-

bers. 8 official visits were made during the year, miles traveled, 4,634. 4 state and 17 local societies in this district.

Ninth District, Leona Huntley:

3 state societies, 20 local societies, 406 active members. 9 official visits were made, miles traveled, 2,640. 4 new locals organized in this district during the year.

Tenth District, Nita Browning:

4 state societies in the district, 23 local societies. 3 new societies organized during the year. 5 official visits to states made, 7 to locals. Miles traveled to visit states, 6,036. Members in district 489. Prospects of organizing a society in New Mexico are very favorable at this time. This Trustee has put forth much effort in that direction, and it appears

she will accomplish this before another annual meeting, making this district solidly organized as state societies.

Due to illness of the Eleventh District Trustee this reporter did not get figures from her report. We know from reports during the year, however, that Alberta Clinite has done some very constructive work in the Eleventh District this year. Figures from the official program show 1154 members in this district. Nice going Alberta, we regret losing you as the Eleventh District Trustee, we know your successor will carry on the work in the Eleventh District in an admirable manner.

Announcements were made by the President, and the first session of the House of Delegates came to a close.

Second Session of the House of Delegates

Called to order by President Montgomery, Tuesday, September 9, 2:25 P.M. The Report of the Board of Trustees with nominations for Standing Committees was read by the General Secretary, Lillian Hoffman.

The Report of the Recommendations was given by Vera Spies, Chairman of the Committee. The following are the recommendations that were read, and the action by the House of Delegates on each one:

From the ADAA President:

THAT the ADAA By-Laws Committee prepare a complete revision of the By-Laws to be presented to the 1953 House of Delegates for adoption. *Approved.*

THAT the ADAA Board of Trustees be authorized to appoint a Finance Committee of five members to serve for one year, or until the next Annual Meeting. The five members to be the ADAA President, General Secretary, Treasurer; and two members who have previously served in one of these offices. *Approved.*

The function of the Committee shall be:

1. To supervise and act in an advisory capacity, to the Treasurer, employees in Central Office; and any others handling the financial affairs of the Association.
2. To present to the House of Delegates a budget for the ensuing year.
3. To recommend the proper allocation of dues to the General Fund and to the Journal Fund.
4. To give to the Board of Trustees an Annual Report. *Approved.*

THAT a vigorous membership campaign be undertaken, following up on the many prospects received from the card survey made in our behalf by the American Dental Association. *Approved.*

THAT the Membership Contest close on July 1st, 1953, and the following prizes be awarded:

1. \$25.00 cash prize to the Association in Class I, having the largest percentage of increase. (Class I, Associations of less than 50 members)
2. \$50.00 cash prize to the Association



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in Class II, having the largest percentage of increase. (Class II, Associations having less than 100 members)

3. \$75.00 cash prize to the Association in Class III, having the largest percentage of increase. (Class III, Associations having less than 200 members)
4. A new classification be established for Associations having more than 200 members, (Class IV), with a cash award of \$100.00 for the greatest percentage of increase in members. *Approved.*

From the ADAA General Secretary:
THAT the three-way membership card now in use be discontinued; and instead, completed individual membership cards be sent to the Local Secretary upon receipt of membership lists and dues from the State Secretary. A permanent card file will be set up in Central Office. *Approved.*

From the ADAA Treasurer:
THAT the annual lists of contributors to the Juliette A. Southard Relief Fund be published in the Dental Assistant Journal; since there is no way of auditing this account. *Approved.*

From the First District Trustee—(Massachusetts)

THAT the American Dental Assistants Association consider a new textbook for the ADAA Extension Study Course. (this was not recommended by the committee) *Referred to the 1953 Educational Committee.*

From the report of the Second District Trustee—(New Jersey)

THAT the Kansas City, Missouri, Certification Pin be adopted by the ADAA as the official pin for Certification. *Rejected.*

From the report of the Eighth District Trustee—(Missouri)

Missouri State Dental Assistants Association presents the recommendation that a pin be designed to be worn with the

ADAA Pin. The design to be such as to give identification to the Certified Dental Assistant. We suggest a pin the size of a twenty-five cent piece. A gold Cross encased in a blue circle with the legible lettering: "Certified American Dental Nurse." *Rejected.*

(Arkansas)

It is the recommendation of the Arkansas State Dental Assistants Association that the Kansas City, Missouri, Certification Pin be adopted as the official pin for Certification. *Rejected.*

(Kansas)

It is the recommendation of the Kansas State Dental Assistants Association that the Certification Pin of the Kansas City, Missouri Dental Assistants Study Club, be adopted as the official pin for Certified Dental Assistants. *Rejected.*

Further explanation in regard to the action taken by the House of Delegates at this session: The recommendations relative to the Certification Pin were rejected by this House of Delegates with the understanding that consideration would be given to designing a pin by Klein Jewelers, the official jeweler of the ADAA, which carried the word, "Certified". A recommendation brought before the House of Delegates at a later session was approved and was to the effect that Klein Jewelers be asked to design a wreath which carries the word, "Certified", and which can be attached to the A. D. A. A. official pin. A reproduction of this design will appear in the Dental Assistant as soon as it is available, along with instructions for ordering the pin. PLEASE DO NOT SEND ORDERS OR WRITE REGARDING THIS PIN UNTIL FURTHER NOTICE HAS BEEN GIVEN ON IT.

From the ADAA Education Committee:

THAT the ADAA approval be given to the Essex County Vocational School, New Jersey. *Approved.*

THAT the ADAA approval NOT be

given to the Wayne School of Dental Nursing, Chicago — and the Eastern School for Physician's Aides, New York. (Since they are privately operated without the supervision of the Board of Education and not sponsored by the local Dental Society of their vicinity) *Approved.*

THAT we continue to discourage commercial dental assistant training schools whenever possible. *Approved.*

THAT in the future, whenever revision of the Study Course Outline is necessary, advice from professional dental educators be sought. *Approved.*

THAT only certified dental assistants be elected to serve on the Education Committee. *Approved.*

THAT the rules adopted for the approval of accrediting schools recognized by the A.D.A.A. be jointly set up with A.D.A.A. and the cooperation of the A.D.A. Dental Council of Education. *Referred to the 1953 Educational Committee.*

REPORT NOMINATING COMMITTEE

The report of the Nominating Committee was read, which presented the following names as candidates for offices and Certification Board members, all elective. Nominations for Standing Committees, also elective, had previously been read by the General Secretary.

President—Marie Johnson, Wisconsin.

1st Vice-President—Lillian Hoffman, Ohio.

2nd Vice-President—Ruth Doring, New Jersey; Mary Ann Whally, So. California.

3rd Vice-President—Virginia Hoffman, Pennsylvania; Gladys Triphahn, Illinois.

General Secretary—Harriet Darling, So. Dakota.

Treasurer—Lo Rena Hunsecker, Kansas.

Certification Board Members—5 to be elected for 2 year terms:

Nita Browning, Utah (Board Member); Mary Haney, Nebraska (Past President); Corrine Dubuc, Rhode Island; Anna Carey, Ohio; Ethel Baxter, Ia.; Thelma Rixman, Mo.; Vera Fuhrman, Washington (state).

Mary Ann Whally of Southern California withdrew her name as a candidate for the office of 2nd Vice-President.

The General Secretary announced nominations for District Trustees, as had been presented to her as the result of various meetings of the members of the district. (See: ADAA By-Laws article VIII, sections 3, 4, 5.)

NOMINATIONS FOR DISTRICT TRUSTEES:

1st District—Helen Searles, Rhode Island, 3 year term.

3rd District—Elma Troutman, Ohio, 3 year term.

5th District—Ione Roberts, Tennessee, 3 year term.

6th District, Eugenia Uttech, Wisconsin, 3 year term.

8th District—Delma Hopkins, Kansas, 2 year unexpired term.

11th District—Report not received. Magdalene Kulstad asked for recognition, and nominated Mary Ann Whally of Southern California to fill the 1 year unexpired term of Trustee. Mary Ann accepted the nomination.

The qualifications of candidates for all offices were read. Blanks for use in listing qualifications of nominees for offices had been printed, and sent to State Presidents and Secretaries prior to the annual meeting. These were also available at the meeting for the delegates to use in presenting to the Nominating Committee names they wished to place in nomination for various offices. This eliminated the possibility of an unqualified person's name being presented to the Nominating Committee. These blanks also required the signature of the nominee, thus eliminating a person's name being placed in nomination without her consent. This was in accordance with the ADAA By-Laws, Article

5, to the letter. This was further proof of the thoughtfulness of President Montgomery and her Officers of other peoples time. It was obvious throughout the meeting that thought had been given to doing everything possible to avoid wasting the precious time of all who worked on committees, and who served as delegates to the meeting. This was appreciated by all in attendance, and certainly made for a smooth running meeting, and enabled us to accomplish all that was listed on the agenda for this meeting. No doubt a precedent has been established which will be of much value to the organization at future meetings.

After the nominations and qualifications were read the President called for nominations from the floor. There were none.

The proposed revisions from the By-Laws Committee which had appeared in the July August issue of the Dental Assistant, and which had been sent to all state officers 60 days in advance of the meeting, were read by the Chairman of this committee, Nita Browning. These were voted upon, one at a time, and the following action was taken by the House of Delegates:

1. ARTICLE VI. DUTIES OF OFFICERS. Section 1, paragraph 2. Amend to read: She shall appoint Convention Committees and other special committees as needed. *Adopted.*

2. ARTICLE VI. DUTIES OF OFFICERS. Section 4. TREASURER. Amend to read: The Treasurer shall be the custodian of all monies, securities and deeds belonging to the Association and shall hold them subject to the direction of the Board of Trustees. She shall be included in the Blanket Bond which covers the employees and officers of the American Dental Assistants Association. *Adopted.*

She shall disburse funds only upon the receipt of properly signed vouchers. Delete the following sentence: "The accounts of the Treas-

urer shall be audited at least annually." This is covered in Article VIII, Sec. 9.

3. ARTICLE VIII. BOARD OF TRUSTEES. Section 1. Amend to read: The Board of Trustees shall consist of the Immediate Past President, President, three Vice-Presidents, General Secretary, Treasurer, Chairman of the Past Presidents' Council and the eleven elected Trustees. *Adopted.*

The Board of Trustees shall appoint the Editor of The Dental Assistant to serve for a period of one year. The Editor shall appoint the members of the Journal Staff, with the approval of the President and the General Secretary. The Business Manager of the Journal shall give a financial report of the Journal Fund to the Board of Trustees at its Annual Meeting. The Editor of the Journal and the Business Manager of the Journal shall be included in the Blanket Bond which covers the employees and officers of the American Dental Assistants Association. *Adopted.*

4. ARTICLE VIII. Section 9. Amend to read:

The Board of Trustees shall have the accounts of the Association audited annually, or oftener if deemed necessary, and shall make an annual report of them to the House of Delegates. *Adopted.*

5. ARTICLE IX EMPLOYEES. Section 1. Amend to read:

There shall be employed an Executive Secretary and if/or when necessary, other employees whose duties "Shall be to carry out the details of the General Secretary's Department, and perform any other duties that may be designated by the House of Delegates or the Board of Trustees. The Executive Secretary and any other employees shall be employed by the Board of Trustees who shall determine

the amount of salary to be paid said employees. The Executive Secretary shall supervise and be responsible for duties assigned to the employees of the Central Office. All employees of the Central Office shall be included in the Blanket Bond which covers all employees and officers of the American Dental Assistants Association. *Adopted.* The General Secretary may delegate as many of her prescribed duties to the employees as she deems advisable. *Adopted.*

The Executive Secretary shall collect all dues and deposit them in a bank approved by the Board of Trustees, giving a complete and up-to-date record to the Treasurer. *Adopted.*

6. ARTICLE X. DUES. Section 1. Amend to read:

The Annual dues of the American Dental Assistants Association shall be four dollars (\$4.00) Payable

January 1, for the ensuing year. *Adopted.*

7. ARTICLE XI. Section 3. STANDING COMMITTEES. Delete (d) A Budget Committee. *Adopted.*

8. ARTICLE XI. Section 7. BUDGET COMMITTEE. Delete entire section. *Adopted.*

The President, who had been the official representative to the meeting of the Ontario Dental Nurses & Assistants Meeting in Ontario, Canada, gave her report.

The highlight of this session was an announcement made by Ruth Doring, Chairman of the A. D. A. Certification Board. Ruth announced that a gift of \$1100.00 was presented to the Juliette A. Southard Scholarship Fund by the Certification Board, with the understanding that a scholarship of \$100.00 be made to each of the eleven schools now approved by the A. D. A. A. This was a delightful surprise, and a wonderful way to close the second session of the House of Delegates.

CONFERENCE OF DELEGATES

Wednesday morning at 9 A.M. the conference of delegates was called to order by Mary Ann Whally, 2nd Vice President of ADAA, who presided at this session.

La Verne Wessling, President of St. Louis A. D. A. brought greetings. This conference was an open forum with Mary Ann Whally the Moderator. Commentators: Margaret Sharp, Past President of ADAA presenting, "Policy and Ethics", Lo Rena Hunsecker, Treasurer of ADAA, "Future Finance of the A. D. A. A.", Audrey Stoecker, Program Co-Chairman of ADAA, "The Value of Organization", and Violet Crowley, Editor of The Dental Assistant, "Building Membership with the Journal". The delegates were given an opportunity to ask questions, which the members of the panel answered. Space in this issue will not permit giving more details of the

papers read and the discussion. Perhaps at a later date something more will appear in an issue of the journal relative to this conference.

At 10 A.M. with President Montgomery presiding, the official roll was called by the General Secretary prior to the balloting, which began at approximately 10:30 A.M. The Parliamentarian was in charge of the balloting which was in the French Room of the Sheraton Hotel. One-half of the delegates balloted while the other half viewed the Clinics in the Crystal Room of the Sheraton Hotel. The latter half returned to ballot while those who had already balloted viewed the Clinics. This allowed time for viewing of the Clinics and lunch by the delegates before returning to the Crystal Room at 2 P.M. to view a film, "Effective Utilization of the Dental Assistant" shown by Dr. George

E. Waterman, Dental Director, Assistant Chief Division of Dental Public Health.

THIRD SESSION of the HOUSE of DELEGATES

At 3:30 P. M. the third session of the House of Delegates was called to order. The final report of the Credentials Committee was read, and was the following:

- 9 Officers
- 10 Trustees
- 119 Delegates
- 35 Alternates
- 172 Members
- 3 Dentists
- 2 Canadian guests
- 4 Non-Member guests

Total of 354 registered for the meeting.

The Board of Trustees gave its final report, *this was* to include the report of the budget. Margaret Sharp who had served as Chairman of the Budget Committee, which later in the year functioned more or less as the newly formed Finance Committee, was asked to give a report on the breakdown of how the dues paid by members are used.

The following is the report that was made, and we were requested to print it in the report of this meeting:

Your Finance Committee has been requested to present the break-down of dues and a report on the proposed budget for the coming year.

The recommendation for an increase in dues at our annual meeting was necessitated by the fact that we were operating with a deficit, progressive plans for the coming year, and to help finance the large membership drive proposed.

Last year, your \$3.00 dues received by the A.D.A.A. was spent as follows:

- \$1.40 Subscription to Dental Assistant Journal 1 yr.
- 1.13 Central office expense—printing, stationery, postage and express, salaries, audit and legal, rent,

utilities, taxes, insurance, office equipment, etc.

- .26 Convention expense
- .03 Publicity and extension
- .11 Trustees and president's allotments
- .07 Board meetings
- .10 Committee expense
- .05 General printing

\$3.15

You will note that there was a \$.15 per capita deficit, which, when multiplied by our total membership meant some loss. Financial help from the General Fund will be required in advance to assure success for the above mentioned plans.

The 1952-53 budget adopted for the coming year, lists the following percentages:

- 37½ % Subscription to Journal
- 40 % Central office and above expenditures
- 9 % Convention expense
- 1 % Publicity and extension
- 4 % Trustees and President's allotments
- 2 % Board meetings
- 3 % Committee expense
- 1½ % Printing
- 2 % Sundry

-
- 100 % Total
 - Steve Ann Montgomery
 - Lillian Hoffman
 - Lo Rena Hunsecker
 - Mildred Rinn
 - Margaret C. Sharp, Chairman

The budget which appears in the above report was adopted by the House of Delegates at this session.

ELECTION REPORT

The Elections Committee Report revealed the following:

President—Marie Johnson, Wisconsin.

1st Vice-President—Lillian Hoffman, Ohio.



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2nd Vice-President—Ruth Doring, New Jersey.

3rd Vice-President—Gladys Triphahn, Illinois.

General Secretary—Harriett Darling, South Dakota.

Treasurer—Lo Rena Hunsecker, Kansas.

Trustees:

1st District—Helen Searles, Rhode Island, 3 year term.

3rd District—Elma Troutman, Ohio, 3 year term.

5th District—Ione Roberts, Tennessee, 3 year term.

6th District—Eugenia Uttech, Wisconsin, 3 year term.

8th District—Delma Hopkins, Kansas, 2 year unexpired term.

11th District—Mary Ann Whally, So. Calif., 1 year unexpired term.

Judicial Committee:

Madge Tingley, Chairman; Ruby Roach, Eunice Snyder.

Educational Committee:

Cay Rammell, Chairman; Grace Browning, Aileen Ferguson.

Necrology Committee:

Marilyn Harlow, Chairman; Irene Archambeau, Helen McDonald.

Clinics & Exhibits Committee:

Ruth Asp, Chairman; Mabel Hull, Lee Barrick.

Legislation Committee:

Ruth De Young, Chairman; Rose Barby, Lorna Kelly.

Certification Board:

Nita Browning, Mary Haney, Corrine Dubuc, Anna Carey, Ethel Baxter.

Fourth and Final Session of the House of Delegates

This last session is always well attended, many surprises are in store for us at this session of every meeting of the ADAA. It was called to order at approximately 9:30 A.M. This brings us to the close of five fast and furious exciting days of another meeting. Yet, no one seems too weary — there is a feeling of excitement and anticipation in the air. This is the session where final announcements are made, the awards are presented, and the officers who will guide us through the coming year are installed. A fitting climax, and an enjoyable occasion. Final reports of the business of the meeting that was coming to a close were given, unfinished and new business was taken care of in the usual efficient manner that all business of this session had been handled.

Announcement of the re-appointment of Violet Crowley as Editor, Laura Whiffen as Bus-Adv. Mgr. and Dorothy Kowalczyk as Sub. Mgr. of the Dental Assistant another year was made, also that Mary L. Martin had been re-employed to serve as Executive Secretary in Cen-

tral Office, retaining as her assistants Alice Dick and Dorothy Kowalczyk. Central Office, where the tremendous amount of work is done yearly that keeps the wheels of ADAA running smoothly — the behind the scenes work, more than you can imagine until you have visited this office and seen for yourself just what takes place there 5 days of every week of every year.

Announcement was made also that we will meet in Cleveland, Ohio, in 1953 for our 29th annual meeting. We were given a warm welcome to come to Cleveland in October, 1953, by President of the Ohio State Association, and by the entire third district in a welcoming song led by the General Secretary of ADAA, Lillian Hoffman from Akron, Ohio.

AWARDING OF TROPHIES

The Report of the Committee on Loyalty Trophy award was given by Helen Fitting. There were five applicants for this award which Helen read to the assembly. The shortest record of consecutive employment with one employer sub-

mitted was one of 15 years, 2 months and 9 days. The winner of the trophy this year was Alice E. Johnson, associated with Dr. E. E. Carpenter of Topeka, Kansas, for 34 years, 11 months and 21 days. Dr. Carpenter was present to accompany Alice when she was presented this award. This is always a very touching and inspiring scene to witness, and brings very forcibly to our attention our motto — EDUCATION — EFFICIENCY — LOYALTY AND SERVICE.

Further presentation of awards:

1st Award Membership Increase Oral Hygiene Trophy Cup—Maryland State Dental Assistants Association.

2nd Award Membership Increase Homer B. Robinson Trophy—Idaho State Dental Assistants Association.

3rd Award Membership Increase Nye Goodman Gavel Trophy—Tennessee State Dental Assistants Association.

4th Award Membership Increase A. D. Mizzy Trophy—Pennsylvania State Dental Assistants Association.

5th Award Membership Increase Blue Ribbon—Louisiana State Dental Assistants Association.

SPECIAL MEMBERSHIP PRIZES

Closing date June 15, 1952

\$25.00 cash to the Association in Class I having the largest percentage increase; (Class I — Associations having less than 50 members at closing date of previous year)—Maryland State Dental Assistants Association.

\$50.00 cash to the Association in Class II having the largest percentage increase; (Class II — Associations having less than 100 members at closing date of previous year)—Louisiana State Dental Assistants Association.

\$75.00 cash to the Association in Class III having the largest percentage increase; (Class III — Associations having more than 100 members at closing date of previous year)—Tennessee State Dental Assistants Association.

1st Award — Outside Subscriptions

Trophy Cup—Tennessee State Dental Assistants Association.

2nd Award — Outside Subscriptions \$10.00 Check from Journal—Ohio State Dental Assistants Association.

1st Award — Cooperation Oren Oliver Trophy—Washington State Dental Assistants Association.

2nd Award — Cooperation Blue Ribbon—Florida State Dental Assistants Association.

3rd Award — Cooperation Red Ribbon—Nebraska State Dental Assistants Association.

Aloise B. Clement Achievement Trophy—Steve Ann Montgomery, Texas

1st Poster Award Henry Fowler DDS Trophy—"Daily Duties of A. D. A." Missouri State Dental Assistants Association.

2nd Poster Award Dee Gold Plaque—"Scale of Progress." Oregon State Dental Assistants Association.

3rd Poster Award Blue Ribbon—"Which Is Yours?" Alabama State Dental Assistants Association.

TO THE ADAA BOARD OF TRUSTEES:

My sincere appreciation to the Board of Trustees for presenting me with the achievement award for outstanding service to the association during the past year. I accepted the office of president with but one goal . . . to establish a standard of perfection.

I am proud of my year. I am proud of my meeting . . . and grateful to each one of you for your contribution to this achievement. Accepting it I re-dedicate myself to the continued service of the American Dental Assistants Association.

Most Sincerely,

STEVE ANN MONTGOMERY.

4th Poster Award Red Ribbon—"Operation—Tooth Brush." Kansas State Dental Assistants Association.

Angelo Chiavaro Loyal Assistant Trophy—Alice E. Johnson, longest service; 34 years, 11 months, 21 days.

Convention Attendance Trophy—Northern California, 43,930 miles.

Past Presidents' Council Trophy—Steve Ann Montgomery.

Best Educational Program for State Association \$15.00 Check (Public Relations Committee)—Massachusetts State Dental Assistants Association.

Educational Program for State Association, 1st Honorable Mention — Blue Ribbon—Florida State Dental Assistants Association.

Educational Program for State Association, 2nd Honorable Mention — Red Ribbon—Rhode Island State Dental Assistants Association.

Best Educational Program for Local Society (Not Less Than 6 Meetings) \$10.00 Check—Memphis, Tenn.

Educational Program for Local Society, 1st Honorable Mention — Blue Ribbon—Pittsburg, Pa.

Educational Program for Local Society, 2nd Honorable Mention — Red Ribbon — 1st Dist. of New York.

Pin Committee Member Award — District in Which the Largest Percentage of Pins Sold (Donated by Kleins)—4th Dist., Ethel Baxter.

Award to Trustee for Largest Number of New Societies in District—9th District Trustee, Leona Huntley.

Special Prize of \$25.00 (from Journal) to Member Writing Best Article of Educational Value to the Assistant and/or for the General Welfare of the Vocation—Gladys Havey, Connecticut.

Awarding of Past President's Pin and Certificate—Steve Ann Montgomery.

Awarding of Trustee Guards of Retiring Trustees—Corrine Dubuc, 1st; Dorothy Heatwole, 3rd; Blanche Carte, 5th; Gladys Triphahn, 6th; Trudy Parker, 8th; Alberta Clinite, 11th.

INSTALLATION OF OFFICERS

We enjoyed another beautiful and impressive Candlelight Service of Installation of Officers again this year with Evelyn Brett, Immediate Past President, serving as Installing Officer, Mary Haney, Past President serving as Conducting Officer, and Honory Life Member, Helen Fitting, presiding at the Table of Friendship. Again we said Thank You to the retiring Officers, and welcomed our newly elected Officers, pledging our full support to them for the coming year. A most impressive message was the new President's message to us. It is a President's privilege to bring her first official message to the membership, either orally or written, so for fear of infringing upon this privilege, we say no more about it. The first page of this issue carries a message in her own words for your reading pleasure.

Saying good bye is never a pleasant thing to do. I have found that dental assistants do not say good bye — they just say, "So Long it's been good to see you." It occurs to me we could close this report in no better way than to bring you what we considered an impromptu message from our retiring President at the final business session. And we quote,

"We come now to the closing session of the 28th Annual Meeting, which to me, naturally, is the most pleasant of all.

"When I introduced Ethel Whitenon on Monday as the President who presided at my first meeting in Cleveland in 1940, I gave her credit for being my inspiration. We have planned this meeting and tried to conduct it in such a manner that it would be an inspiration to you.

"Most of you are officers of Local and State Associations and we hope you have gained ideas here that will be of help in conducting your own meetings when you return home.

"From 1940 to 1952, by simple arithmetic, is 12 years, and it has taken me 12 years to attain my goal to stand before you as chairman of this convention. I have attended every Annual Meeting held during those 12 years and have served as a member of the ADAA Board of Trustees for 9 of the last 10 years. I tell you this, not to boast, but to show that it takes patience to attain your goal. We have meant to fire your ambition, to create enthusiasm, but in so doing we must also warn you that discipline and perseverance will be needed.

"At every Annual Meeting there are disappointments . . . I have had mine as you have had yours. But from these disappointments comes determination . . . and the good loser of today will be the winner of tomorrow.

"You must continue your education to learn more about the association. You must offer to serve the association efficiently, for success is won by determined effort — it can never be gift.

"As I have pointed out to you in my messages during the year there must be a pattern to follow. You do not become the President of an organization by attending a few meetings and making a good appearance. It is not a popularity contest. There must be a background of WORK, first as a committee member, then as committee chairman . . . through the offices of the Association. Those of you who have served as secretary know how valuable this experience was when you later served as President. I, therefore, recommend to you, that you give all these things due consideration in making selections for officers of your Local, State and American Dental Assistants Association . . . in the future."

— ENTERTAINMENT —

How the members from St. Louis and the whole state of Missouri did entertain their guests from everywhere for this 28th annual meeting of the American Dental Assistants Association!

Things got off to a fine start on Sunday afternoon with a tour of the city from 1:30 to 3:30. St. Louis has much in scenic beauty to offer, and the hostesses proudly pointed out all of it time would allow on this enjoyable tour.

The Tea

The Hostess Society entertained with a Tea in the Caprice Ballroom of the Sheraton Hotel on Sunday from 4 to 6 P.M. The pictures in this issue describe the setting, the beautiful floral arrangements, the galaxy of beauty gathered for the occasion better than we could ever put together words to tell you about it. This was the most photographed convention we have attended to date. Due

to time involved in getting this report in, it is possible that we will have to bring you a further story in pictures in the next issue. The beautiful hostess tea was two hours of excitement,

The following was clipped from a St. Louis newspaper during the convention:

BEAUTIES

As to what feminine convention has the most beautiful women present, I am informed by a hotel man that it is the American Dental Assistants Association. "That convention is really an assemblage of dazzlers", says he. "They are also very gay and friendly."

Aren't you glad you were there?

fun and fellowship. The "get acquainted" time had arrived. A group of musicians on hand to play snappy tunes upon request from the guests. Everyone, who had arrived in St. Louis for the convention by this time, was there, greeting old friends and new ones, sharing happy experiences. It provided a splendid opportunity to draw everyone closer together in preparation for the days that were to follow.

COCKTAIL PARTY

Following the Tea, the Kansas City, Missouri, assistants entertained with a cocktail party in a suite in the Sheraton Hotel. This suite overflowed with ADAA'ers for several hours. Here cameras clicked, more happy greetings of friends, more fun and fellowship — barriers were down — the final touch to an evening of welcome from Missouri members.

CRUISE ON THE MISSISSIPPI

Monday evening a cruise on the Mississippi aboard the modern, all weather steamer, Admiral, provided another gala evening. All groups registered for the A. D. A. convention in St. Louis were invited to make this cruise. There was entertainment, dancing and refreshments on board. Gates were opened at 7:30 P.M., music for dancing began at 8:30, departure at 9:45, returning shortly before midnight. Truly the Missourians entertained abundantly their guests from the world over.

RECEPTION AND BANQUET

The Reception and Banquet, honoring President Steve Ann Montgomery, held on Tuesday evening at 6:30 was again the highlight in the entertainment program of the convention.

This affair was bright and swift throughout the evening. Music, furnished by the Midnite Sons from Chicago filled the air. The band struck its first note of welcome to the members, their friends, families, and guests, the minute the first early arrivals stepped inside the

Caprice Ballroom for this evening of relaxation and to pay tribute to our leader of the year, President, Steve Ann Montgomery from Texas, whose capable leadership and enthusiasm had given new spark and life to our association for the past ten months. Smiles enwreathed the faces of the near 400 people who swarmed the ballroom for this occasion. This reporter could not help noticing one smile especially. The smile on the face of one of the guests who made up "the family" of the one in whose honor the banquet was being given. None other than Mr. Roy Montgomery, who has no doubt made many personal sacrifices in order that our President might give so unstintingly of her time and talents to the leadership of the A. D. A. A.

A special welcome was extended to A. D. A. A. Life Members. Those in attendance were introduced; Alice Reynolds, of Cleveland, Ohio, Ruth Rogers, of Lansing, Michigan, and Helen Fitting of Philadelphia, Pennsylvania. These and others, who were unable to be with us in person, gave so much of themselves during the formative years. The solid foundation built by their unselfish contributions is in no small way responsible for the progress of the organization during the past 28 years. The entertainment included short skits with emphasis on the Pioneers, and an address by Mr. Joseph Holland, of St. Louis, "Living Up To Our Pioneers."

Annie Kerr, our delegate from Hawaii was with us again adding that important touch of flavor to our banquet, by presenting to the Officers and honored guests seated at the head table each a beautiful lei of orchids from the islands.

The banquet came to a close with the announcement that the Midnite Sons would be back in a few minutes to provide music for our dancing pleasure.

Kathryn Goller, Banquet Chairman, and her committee had scored another hit in their complete arrangement of this delightful banquet.

LET'S GO ---- All Out For Members!

HELLO AGAIN!

I can think of no better way to be of service to the association than to offer to direct the gigantic membership campaign for 1953. More than 11,000 replies were received as a result of the card survey made in our behalf by the American Dental Association. A year's subscription to our journal will be sent to every one of these 11,000 non-members . . . but this is only the first point of contact. It will be up to us to convert these 11,000 names into full fledged members of local, state and the ADAA. The names will be furnished to the district membership chairman, the state secretary . . . and from there on it will be up to you to contact the person, present the application for membership and collect the dues. The complimentary subscription carries no obligation whatsoever . . . Applications for membership will be approved by the local and state associations according to the rules of their by-laws.

This is no job for light weights. Are you big enough for it? If not, move over and make room for a membership chairman who will go all out to carry on the theme of our president, and "Work . . . Just a Little Harder" . . . to convert these 11,000 prospects into 11,000 members for 1953. I'm for it . . . with all my enthusiasm. Are you?

STEVE ANN MONTGOMERY,
ADAA Membership Committee Chairman.

The Dental Assistant

VOL. 21

SEPTEMBER-OCTOBER, 1952

No. 4

A JOURNAL FOR DENTAL ASSISTANTS DEVOTED TO INSTRUCTION IN
THE PERFORMANCE OF THEIR DUTIES AND TO SELF-IMPROVEMENT

Bi-Monthly publication of the American Dental Assistants Association. Published for the purpose of encouraging the ethical and efficient conduct of dental offices. Publication of all statements, opinions, or data, is not to be considered as an endorsement of same by the journal or its publishers.

EDITORIAL

TAKE IT FROM ME

By Opal Ioerger

One of the most neglected virtues of our daily existence is APPRECIATION. Too many times we neglect to say the kind word that will bring a smile to a weary countenance. Too many times we take too much for granted and fail to realize the many, many hours of planning and sacrifice that has gone into making possible a pleasantry for us to sit back and enjoy.

A great number of us have just returned to our homes from St. Louis where for five days we just sat back and watched a wonderful meeting unfold. How many of us have taken the three minutes necessary to write a "thank you" to the St. Louis Dental Assistants for all the lovely courtesies they extended to us? How many of us have expressed like appreciation to our National Officers and Committees for the efforts they put forth to make the 28th Annual Meeting possible?

Nothing is more disheartening than to be taken for granted. When no word of encouragement and appreciative comment is forthcoming for a job well done, the flames of friendship and enthusiasm soon die. And when the flames die out we look around about us and wonder what has happened to all our "old faithfuls" that we have been leaning on all these years and taking so much for granted. We've seen it happen before in our Association. It can happen again! So, lest we be guilty of neglecting the virtue of Appreciation, and to add to the friendly trail of little sparks of gratitude, let's pause right here and say "Thank You" to:

MELVA TAYLOR and ROSE BARBY for their generous and very gracious hospitality,

MARY ANN WHALLEY and AUDREY STOECKER for arranging for us such a wonderful five day program to follow,

KATHRYN GOLLER, MARJORIE JOHNSON, PAT WESSLING and their committees for providing us with entertainment unsurpassed,

STEVE ANN, MARIE, MARY ANN, HARRIETT, LILLIAN, LORENA and MARY for the countless hours of behind the scenes planning it took to give us six most efficiently conducted business sessions,

ALL OF THE STANDING COMMITTEES for their most encouraging and challenging reports,

And finally,

TO THE ST. LOUIS DENTAL ASSISTANTS FOR INVITING US IN THE FIRST PLACE AND MAKING US MOST WELCOME IN A HUNDRED DIFFERENT WAYS.

Secretary's Corner . . . By MARY L. MARTIN,
Executive Secretary
410 First National Bank Bldg.,
La Porte, Indiana

★ ★ ★ ★ ★

The Presidents of all State Associations and Local Societies have received the new Directory of ADAA Officers. This is for the year 1952-1953. Please check the date, and correct it if necessary. Changes and additions will be published in this corner. These Directories can be kept up to date by making the changes as they are published.

NEW SOCIETIES

The following new societies were accepted into ADAA Membership during 1952, but were not previously announced:

ALABAMA—Sixth District D.A.S.—

Pres. Frances Taylor, 1st Natl. Bank Bldg., Jasper; Sec. Kathleen Savage, Branyon Bldg., Fayette.

PENNSYLVANIA—York County D.A.A.—Pres. Leeanna Kunkle, 313 Greystone Road, York; Sec. Barbara Lovett, 389 Hillcrest Road, York.

WASHINGTON—North Central District D.A.A.—Pres. Laura MacLeod, 800 North Chelan, Wenatchee; Sec. Delight Carter, Route 1, Wenatchee.

NEW OFFICER

NEW HAMPSHIRE D.A.A.—Secretary, Nancy Fitch, 166 Nashua St., Milford.

NEWS ITEMS FROM A. D. A. A. CENTRAL OFFICE

410 First National Bank Building
La Porte, Indiana

ATTENTION STATE AND LOCAL OFFICERS!

Frequently, a dental assistant, after reading an article such as the Public Relations story that appeared in many state dental journals this year, will write to the central office for further information on local and state associations, and the ADAA. The central office acknowledges each letter with an information booklet, and gives the names of state officers, and if possible the names of the officers of the local society in which the inquiry originated. The inquirer is advised to contact these officers for further information. A copy of the letter is always sent to each officer whose name is given to the inquirer. Thus, **THREE PEOPLE ARE NOTIFIED OF THE INTEREST OF THE PROSPECT.** In a very few instances central office has received an acknowledgement of these copies, usually they have no way of knowing whether these requests have been followed through or not.

State and local officers are you taking advantage of this opportunity to gain a new member for your association? If you have been lax in this in the past, in the future please do not allow this to happen. **DO NOT WAIT FOR THIS PROSPECTIVE MEMBER TO CONTACT YOU—CONTACT HER IMMEDIATELY UPON RECEIPT OF THESE LETTERS FROM CENTRAL OFFICE.**

PROGRAM SUGGESTION

A new film, "Dental Assistants—Their Effective Utilization" (16 mm., color, sound, 20 minutes) is available on loan from the A. D. A. Film Library, 222 East Superior St., Chicago 11, Ill., or from the dental division of many state health departments, it is announced. Why not include in your program for the year a "Doctors Night" and invite your doctors to view this film with you.

NOTICE OF CERTIFICATION EXAMINATIONS

Ohio State Dental Assistants Association will hold an Examination for Certification of Dental Assistants on Sunday, November 8th in Columbus, Ohio.

ELMA WILLIS, Chairman Certification Committee
Ohio State Dental Assistants Association

Business Letter Writing

By: NITA BROWNING,
ADAA 10th District Trustee

Letter writing is important. Your letters, like your telephone conversations reflect you, your doctor, and your office. Modern letters are planned with care, show due regard for the viewpoint of the reader and reveal personality. Their language is informal but dignified; and their tone courteous and well-bred.

Consider the appearance of your letter. Place it on the letterhead as though you were framing a picture; and never allow to go from your desk—one letter that is blurred, badly spaced, or marred by frequent erasures.

The date should be written in one straight line. *February 28, 1951.* While fancy forms may show individuality, they are not looked upon with favor because of the time consumed to arrange them.

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February sixteenth
Nineteen Fifty-one

Do not use st, nd, rd, or th, after the day of the month when the name of the month precedes.

Wrong: January 31st, 1951

Right: January 31, 1951

The inside address. While two styles of inside address are in use today, the block and the indented as shown below, the block form is preferred because of its good appearance and economy of execution.

Closed or open punctuation may be used with either form. Open punctuation, however, is the preferred form.

Mrs. Mary Jane Blank, President
American Dental Assistants Association
000 First Street
City, State

Mrs. Mary Jane Blank, President,
American Dental Assistants Ass'n,
000 First Street,
City, State

Never use the word City with a firm's or individual's name.

Dr. John Henry Smith
First Security Bank Building
City

Attention of. Where shall it be placed?
The following form is accepted as correct.

The Blank Supply Company of New York
220 West 42 Street
New York 18, N. Y.
Attention of Mr. E. B. Johnson
Gentlemen:

How shall we begin the letter? Avoid beginning with "I" and "We". Create the "You" attitude. Avoid beginning with time-worn, uninteresting phrases.

We are in receipt of —
In reply to yours of —
We have your esteemed favor of —
With reference to —

Never begin with participial phrases like the following:

Referring to
Replying to
Complying with
Answering yours
Acknowledging receipt of
Confirming our telegram

The following sentences are direct and courteous.

The Committee wishes to thank you for your generous help—

You will be glad to know that the clinic to be given by Dr.—

The record of your account shows the outstanding balance—

The body of the letter may be written in block or indented form. If the inside address is indented, the body of the letter should also be written in indented form, that is, with each paragraph beginning five spaces, from the left-hand margin. If the inside address follows the block style, the body of the letter may be either block or indented form. Single spacing should be used within a paragraph with double spacing between paragraphs.

Continuation pages. When a letter exceeds one page, blank pages on which no letterhead appears are used. Each new page should be numbered in the center, one inch from the top or an inch from the bottom. The name of the addressee should appear at the top of each continuation page with a margin to coincide with the left-hand margin of page one; the date should be written on the right-hand side with a margin to coincide with the margin on page one.

The complimentary close. The placement of the complimentary close depends on the length of the signature. It should begin to the right of the verticle center and not exceed beyond the right-hand margin. It should be placed two spaces below the last line of the letter.

The selection of a complimentary close depends on the nature of the letter. The following examples given here are in order of decreasing formality.

Respectfully yours
Very truly yours
Yours truly
Sincerely yours

The signature may consist of two, three, or four lines, according to the wishes of the writer. For professional men, a two or three line signature is usually sufficient. For example:

Actual signature of writer

Typewritten name of writer

Typewritten official position or rank in the organization

Folding the letter. When folding the letter, fold the bottom edge until it is about one-quarter inch from the top edge, and crease; then fold over from the right about one-third of the sheet, and crease again. Fold the remainder from the left to within one-half inch of the right fold.

Addressing the envelope. The address should be typed on the lower half of the envelope using the same style as is used in the letter. Here, too, block style with open punctuation is preferred.

Always use three or more lines, never fewer. The city and state should never appear on one line.

Mrs. Violet L. Crowley
3105 Tanglely Road
Houston 5,
Texas

Mary L. Martin, Executive Secretary
410 First National Bank Building
La Porte
Indiana

The return address appears in the upper left corner. The Attention of, appears on the lower left and may be underscored for emphasis.

Choice of words. If the dictionary does not vouch for the good standing of a word, avoid it. The following are a few objectionable words, often unthinkingly used by even experienced secretaries:

enthus	for to be enthusiastic
humans	for persons
recommend	for recommendation
proven	for proved
providing	for provided
educating	for educational
anxious	for desirous or eager
same	for it or them

Reference: Taintor "Handbook for Secretary's," Chas. Edgar Buck, "Business Letter Writing."

Views of the NEWS

By ALBERTA REED



"Away with the flimsy idea that life with a past is attended,
There's now — only now — and no past: there's never a past: it has ended.
Away with the obsolete story and all of its yesterday's sorrow;
There's only Today, almost gone, and in front of Today stands Tomorrow."

EUGENE WARE

With September upon us, new programs beginning, new Study Courses under way, we will do well to put past disappointments and mistakes and failures behind us, keeping only lessons learned from them, and prepare for the Today and Tomorrow ahead of us. How prepare? Enthusiasm - - use it - - make it work for you.

FIRST DISTRICT

News from Massachusetts

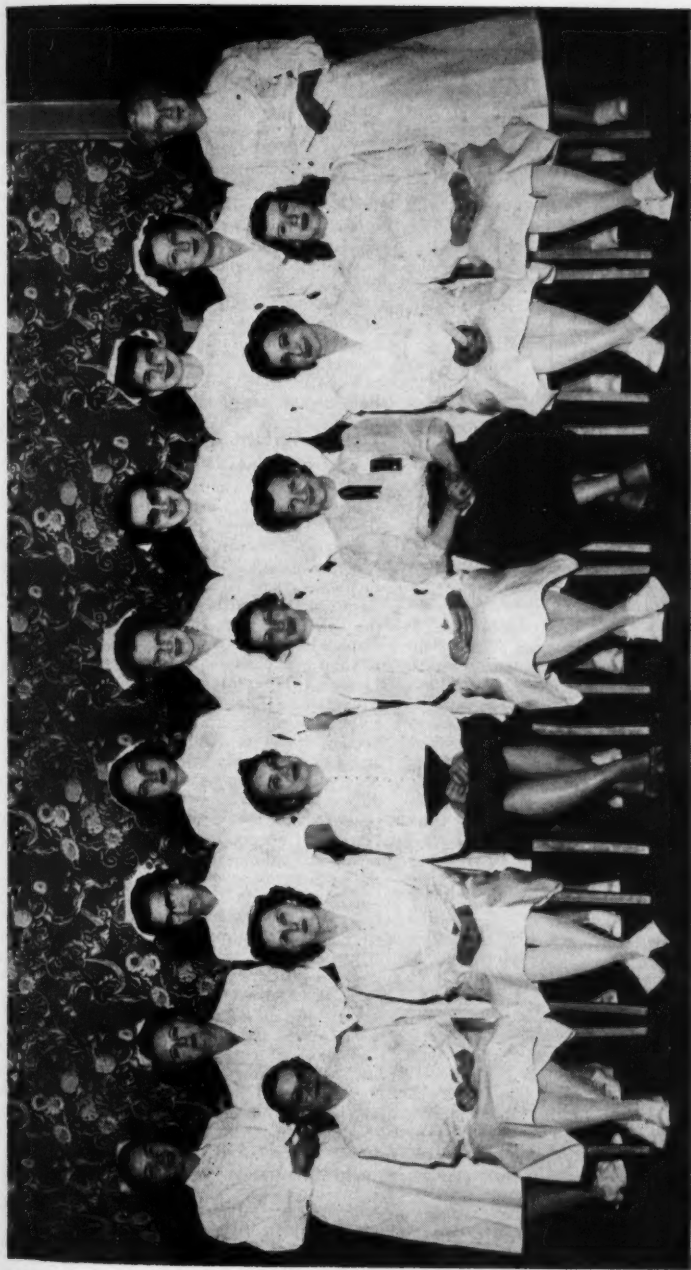
Mildred M. Perkins, newly appointed Chairman of Publicity for Massachusetts Dental Assistants Association sends this report of activities in her area. On June 10, the Metropolitan District Dental Assistants Society held a board meeting for the purpose of planning programs for the coming year. Esther Ginsberg is Chairman of the Board. On September 10, a dinner meeting was held at the Women's Industrial Union. A feature of the evening was a Chinese Auction and the proceeds will go to the Juliette A. Southard Relief Fund. The October meeting will be held at the Forsyth Dental Infirmary. A representative of the New England Dairy Council will present a film entitled "Weight Control." The November meeting will be held at 227 Commonwealth Avenue, Boston, Mass., and the members will have the privilege of hearing Dr. William Hoyt speak on "What I Have Learned in Forty Years of Dental Practice." The Massachusetts State Dental Assistants Association held its nineteenth annual meeting at the Statler Hotel in Boston. It was a successful and rewarding experience for all who attended.

SECOND DISTRICT

News from New York

The Dental Assistants Society of the First District, New York, Inc., ended its summer activities with the Annual Social which was enjoyed by all. Eldora Moore and Sylvia Hauser comprised the committee in charge of this affair. The Third Extension Study

Course held its opening session on September 4 in the Ney Company classrooms. These classes are under the supervision of the Planning Committee of the First District Dental Society, meet twice weekly, and are open to the members of the Society. This course leads to the examination for Certification given by the American Dental Assistants Certification Board. In addition to the Extension Study Course, a series of classes will be presented for those members of the Society not participating in the Extension Course. These classes will be under the leadership of qualified instructors, will meet twice monthly, and will study the many aspects of the dental assistant's work. Margaret Smith, 180 West Post Road, White Plains, New York, is Chairman of Classes. The First District Dental Assistants Society is extremely proud of some of their members who have been chosen for signal honors. Eldora Moore is President-elect of the New York State Dental Assistants Association, Sylvia Hauser is Chairman of Program and Clinics for the State Meeting in May, 1953, and Sylvia Danenbaum, President, is Chairman of Transportation. The next regular meeting of this group will be held on Friday, October 17, on the 18th floor of the Statler Hotel, New York. This meeting will be Graduation Night for the members of the Second Extension Study Course. Dr. M. E. Michaelson, President of the First District Dental Society, will bring greetings to the graduates. Dr. G. Courtrade, Past Chairman of the Planning Committee, will be presiding Officer and deliver the principle address. Dr. Rosenman will lead



FOURTH CAPPING CEREMONY OF CERTIFIED DENTAL ASSISTANTS IN IOWA. Back row left to right: Lorraine Kretschmar, Cedar Rapids; Mae Connor, Cedar Rapids; Laura Krause, Waterloo; Virginia Collins, Cedar Rapids; Mallinda Letsch, Waterloo; Elsie Kennedy, Cedar Rapids; Barbara Glas, Des Moines; Margaret Brundhorst, Waterloo; Ruth Rogers, Cedar Rapids. Seated, left to right: Dorothy Cummer, Fort Dodge; Bernice Kinne, Fort Dodge; Steve Ann Montgomery, A.D.A.A. President, Dallas, Texas; Leah Westrom, Cedar Rapids; Bessie Peterson, Seventh District Trustee, Waterloo; Edith Lacy, Des Moines; Jacqueline Gibson, Des Moines.

the graduates in the Dental Assistants Oath. Dr. Irwin Levy will address the class, also. Sylvia Hauser, Chairman of the First Extension Study Course, will cap the girls. A Pre-meeting Clinic will be presented by Ida Kegeles on the "Pouring, Mounting, and Articulation of Models." Arrangements are being made for a Pre-meeting Dinner at 6:00 P. M. to be held at the Gouverneur Clinton Hotel. Write to Eldora Moore c/o Dr. R. Robinson, Jr., 542 Fifth Avenue, New York, for reservations. All members are invited and urged to attend. The First District girls send greetings to their fellow members at the National Meeting and hope the summer recess has renewed their desire to reach new heights in the coming year. Sylvia Weill is their able and competent Chairman of Publicity.

The Rochester Dental Assistants Society has a registration of 21 girls in its First Certification Class. On Wednesday, June 18, this group held its Annual Banquet at the Rochester Club. Following the banquet, the newly elected officers were installed in office at an impressive candlelight ceremony. The Rochester girls are very proud of one of their members, namely Mary Kelly, who was installed as President of the New York State Dental Assistants Association in Syracuse, New York, during the Annual Meeting. Marion M. Mardon, Chairman of Publicity, submitted this report.

The Syracuse Dental Assistants Society held its selection of officers on June 2 in the directors' room of the Lincoln Bank. The new president has appointed Alberta Spalding as Educational Director, Katherine Hauman as Pin Chairman, Madeline Porter as Membership Chairman, Grace Obert as Publicity Chairman with Dorothea Buckholtz serving as Co-Chairman. On Wednesday, June 11, this group held its annual dinner in the Persian Terrace of the Hotel Syracuse, honoring their retiring president, Mrs. Vernon Kompe. Grace Obert and Katherine Hauman were in charge of arrangements for this dinner, Alberta Spalding in charge of decorations, and Madeline Porter in charge of tickets. We are indebted to Grace Obert for this report.

News from New Jersey

The 20th Annual Meeting of the New Jersey State Dental Assistants Association was held in April in the Hotel Traymore, Atlantic City, New Jersey. Following the business session and election of officers was a luncheon honoring their president, Lillie Fairchild. Dr. John G. Carr, Secretary of the New Jersey State Dental Society, was the guest speaker. Various awards were presented to component societies at this meeting. Monmouth received the award for Membership and also for Attendance at Meeting. Southern received the award for Best Clinic and Bergen received

the award for Best Poster. "Diet and Dental Health", the winning poster submitted by Bergen, was sent to the National Meeting in St. Louis.

The Essex County Dental Assistants Society held its Annual Banquet and installation of officers at the May meeting in Newark, New Jersey. Alice Eder, President, New Jersey State Dental Assistants Association, was an honored guest.

The Southern Dental Assistants Society held its Annual Meeting in April at Kenny's Restaurant, Camden, New Jersey. A capping ceremony followed with Irma Adams, State Membership Chairman, serving as Capping Officer. The certified dental assistants receiving their caps were Alice Eder, Evelyn Brown and Charlotte Johnson. Lillie Fairchild, Second District Trustee, was an honored guest at this affair. Charlotte M. Johnson, Chairman of Publicity, was responsible for this fine report.

THIRD DISTRICT

News from Ohio

The Dayton Dental Assistants Society is justifiably proud of the fact they have increased their membership approximately 30% this past year. According to the membership committee, efforts and plans are being made to better that figure in the coming year. At a swimming meet the Dayton girls started the ball rolling for the Banquet at the Ohio State Meeting next November. Dee Ewell is chairman of the committee, with all other Dayton girls serving on the committee. Elma Troutman sent in this encouraging report.

The Northwestern Ohio Dental Assistants Society held its Annual June Rush Party at Schoonover Lake, Lima, Ohio, in the form of a picnic. Blanche Langan, President, conducted a short business meeting for the purpose of electing a delegate to the ADAA National Convention in St. Louis. Then the members and guests heard comments about the advantages of membership in the ADAA and highlights on its purposes and project. To date, two new members have been secured as a result of this meeting. Anna Carey sent in this report.

Lorian County Dental Assistants Society held its Annual Outing at Linwood Beach, Ohio, in June. The afternoon was spent socially and a buffet supper was served by the entertainment committee. Margaret Lombard, Publicity Chairman for Ohio State, provided this report.

The Columbus Dental Assistants Society held their monthly study class on June 25 at the office of Dr. William Kantras. Dr. Kantras gave an interesting talk on "Immediate Denture Surgery" and illustrated his lecture with colored slides. The Columbus girls go directly to these classes from their offices. A hostess is appointed for each meeting and



VIRGINIA'S FIRST CERTIFICATION CLASS — RICHMOND, VA. Seated left to right, Alice Mayes, Rea Snow, Irma Wermugh. Standing, Betha Burton, Chris Hafke, Virginia Royster, Louise Boyer.

she provides a luncheon. Neither the girl who has been in dentistry for years nor the new girl can afford to miss these classes. These meetings will continue throughout the summer.

Stark County Dental Assistants Society resumed its Certification classes on July 31. Nine members are enrolled in this Third Extension Course and they expect to complete their studies in time to sit for examination in Columbus in November. The July 31 class heard Dr. Earl Rodgers lecture on "Orthodontia." Doris Glass, Chairman of Education, supervises these girls. The Stark County girls held a Family Picnic on August 6 at Hartville Park, Hartville, Ohio. The committee in charge provided a picnic supper and the day was spent socially. The purpose of the meeting was to raise funds for projects in which this group is interested.

The Toledo Dental Assistants Society is proud of the 11 girls who completed the Second Extension Study Course for this group. Four girls will be eligible to sit for the examination in Columbus in November. The remaining seven will wait until their length of service and membership makes them eligible to take the examination. Virginia Petcoff, Frances Volk and Flora Kennedy comprise the Education Committee under whose supervision this course was completed. Lois Osten, newly elected President of this group, sent in this news.

News from Pennsylvania

It was good to hear from Beulah M. Grove, Secretary, Harrisburg Dental Assistants Society, to the effect that their group has recessed for the summer and will resume their regular meetings in September.

FOURTH DISTRICT

News from Louisiana

The Alexandria Dental Assistants Society met at Bellaire's on May 21. A short business meeting preceded dinner. Then the election of officers was held, and the newly elected officers were installed in an impressive ceremony. On Sunday, June 8, this group held an all-day outing at the camp of Dr. Alton DeNux in Marksville. This was an occasion for the dental assistants to entertain guests at one of their meetings, Irene Colbert reports.

News from Florida

The Miami District Dental Assistants Society girls are looking forward to the National Convention in St. Louis and talking about what-to-wear, how-to-go, when-to-leave, and is-it-hot-there???? Their activities at present and for the next few months involve money-raising schemes. The July meeting gave them a nice start with a Chinese raffle and the

completion of a raffle which had been running for the past three months. The attendance at this meeting was excellent in spite of vacation-time and the new '52 members are participating in activities and fitting right in. The Miami girls are very proud of their two girls who now serve as Florida State officers, i.e., Betty Macy as Second Vice President and Nell Prothro as Treasurer. These girls have been concerned over the serious illnesses of four of their members, Virginia Lockwood, Ruth McLendon, Grace Robinson and Patricia Remer. They hope this issue of the Journal finds these girls completely recovered and back on the job. They also send greetings to their fellow dental assistants everywhere and promise to see "you-all" in St. Louis. Bettie Sanks, due for best wishes on her forthcoming marriage, contributed this news.

The Broward County Dental Assistants Society proudly celebrated their 3rd anniversary with a dinner at the Escape Hotel on June 28. The speakers' table was beautifully decorated with a floral arrangement in the ADAA color scheme of blue and gold. The other tables were appropriately decorated with flowers and miniature nurses' caps made attractive place cards. A frosted birthday cake, decorated in blue and gold and topped with a miniature dental nurse, completed the picture. An impressive capping ceremony was conducted by Dr. Howard Service assisted by Evelyn Fetters, Educational Director for this group. The certified dental assistants receiving their caps were Joanna Minthorn, Erna Bahret, Vera Grove and Doris Sparks. Vera Grove had the distinct honor of being capped by her brother, Dr. Service. At this same meeting, Loretta Bailey, Carolyn Pavey, Newena Lee, Mabel Raggett, Rudy Lefler, Irene McLain and Pat Sparkman received recognition for completing the study course. Grace Robinson, Secretary-Treasurer of the National Certification Board, was an honored guest at this affair, as were Dorothy Floyd, Lois Whitford, Alice Jacobs and Alma Smith, all of Miami. The Broward County girls are extremely proud to have had their capping ceremony on the occasion of their third anniversary. Erna M. Bahret was the reporter for this area.

SIXTH DISTRICT

News from Michigan

The Detroit District Dental Assistants Society reports its annual June outing was held at Jane Meagher's cottage on Walnut Lake. The retiring president Betty Pettit handed the gavel to the newly elected president, Sophia Plonecki. The meeting was well-attended and enjoyed by everyone. Fourteen girls from this group were eligible for the Certification Examination which was held on Saturday, April 19, at the University of



CERTIFIED DENTAL ASSISTANTS OF THE SHREVEPORT, LA., ASSOCIATION. Left to right: Margaret Brooks, Marjorie Barnes, Shirley Landry, Marjorie Chennault.

Detroit. Summer recess will continue until September for these girls. La Verne Renfro reports for Michigan.

SEVENTH DISTRICT

News from South Dakota

The South Dakota Dental Assistants Association held its 22nd Annual Meeting May 18-20 in the Armory at Mitchell, South Dakota. With a registration of 47, Gretchen Walters, President, called the meeting to order. Harriet Darling, 3rd Vice President of the American Dental Assistants Association, brought greetings to the convention. Bessie Peterson, 7th District Trustee, gave an interesting message on activities in the Seventh District. The address of welcome was given by Joyce Edwards followed by a response by Ardys Ludtka. Gretchen Walters and Ione Powell brought reports on the ADAA meeting in Washington, D. C., where they participated as delegate and winning clinician respectively. On Sunday evening, the Mitchell Dental Assistants Study Club entertained the dental assistants at a banquet at the Lawler Hotel Prairie Room with Rose De Heer serving as toast-mistress. The theme of the banquet was "Enthusiasm" centering around the ADAA pin. On Monday morning the various reports of committees were received, followed by a lecture by Dr. A. T. Thorson. Clinics were presented on "Technic for Reducing Radiographs," "Stabilizing Base Plates," "Do Your Part in Teaching and Stressing the Need for Replacements," and "Telephone Courtesy." That

evening the dental assistants attended the banquet and dance of the South Dakota State Dental Association at the Masonic Temple. The final business, including the election of officers, was held on Tuesday morning. Dr. L. P. Krause presented a lecture and clinical material on "The Dental Assistant and Orthodontics." Dr. D. M. Witter of the State Department of Health showed three films on "The Dental Assistant: Their Effective Utilization," "Tooth Target Decay," and "Come Clean." The meeting closed with a luncheon at the Roberts Cafe for the assistants and their doctors. At this meeting, Bessie Peterson installed, with an impressive ceremony, the newly elected officers. Marjorie Kadinger sent in this inspiring report.

A new contributor, Ruth Asp, President of Minnesota Dental Hygienists and Assistants Association, submits the following news. On June 28, the members of the Minnesota Dental Hygienists and Assistants Association sponsored a rummage sale under the supervision of their Ways and Means Committee. The affair was a financial success, which will materially aid this group in the projects in which they are interested at present. "Dental Assistants Day" was held on September 27 at the Lowry Medical Arts Building in St. Paul, Minnesota. Lectures on "Root Canal Therapy," "Care of the Eyes," and "Civil Defense" were highlights of this meeting. A series of table clinics were presented after the lectures.

News from Iowa

Carol Meier sends us news of the Iowa

State Dental Assistants Association's 34th Annual Convention which was held at the Savery Hotel in Des Moines, Iowa, May 4-7. Edith Johnson, President, presided at the opening business meeting. Following the business meeting, an impressive capping ceremony was conducted by Bessie Peterson, 7th District Trustee, and Steve Ann Montgomery, President of the American Dental Assistants Association, for the newly certified dental assistants. Greetings to the convention were extended by Steve Ann Montgomery and Bessie Peterson, followed by a very interesting address by Mr. Millard Mills on "Human Relations and the Dental Assistant." Dr. Keith A. McNurlen presented an inspiring lecture on "Pharmacists, Drugs, and the Dental Assistant in General Practice." Then the dental assistants met for a noon luncheon. Following this, a solemn ceremony took place, installing the newly elected officers. Steve Ann Montgomery served as Installing Officer and Bessie Peterson served as Conducting Officer. The last day of the convention, a most successful one, was highlighted by the presentation of the clinics. The clinics given were: "Dental Health and You" by Alice Hayward; "The Other Pair of Hands" by Jean Norton; "Office Records" by Carol Meier; "Two Jumps Ahead of the Doctor" by Glenace O'Connor; "The Amalgams-Wise and Otherwise" by Shirley McCollum. The first award went to Carol Meier and the second award to Shirley McCollum.

News from Nebraska

The 34th Annual Meeting of the Nebraska State Dental Assistants Association was held at the Castle Hotel in Omaha on May 12-14 with 101 members registered. Honored guests of the convention were Bessie Peterson, 7th District Trustee, and Augusta Taylor Srb of Roanoke, Virginia, a Past President of the Nebraska State Dental Assistants Association. An impressive installation ceremony brought the newly elected officers into their duties. Awards were presented at this meeting with Marie Lebsock of Lincoln receiving the Loyalty Award, Kathleen Loeffler of Omaha receiving the Clinic Award, and Anna Marie Murphy of Hastings receiving the Achievement Award. The Annual Picnic was held on June 22 at Aurora, Nebraska, at which time a board meeting was held and the committees for the year were appointed.

The Omaha Dental Assistants Society has a Certification Study Class which has completed its studies and will sit for the examination this autumn.

The Lincoln Dental Assistants Society held a picnic on May 28 in honor of Phyllis Rippen who is a local member and a Junior Past President of the Nebraska Dental Assistants Association. This affair was in the nature of

a farewell party for Phyllis since she moved to Greeley, Colorado, during June. This report reaches us from DeLoris Monia, Corresponding Secretary of the Nebraska State Dental Assistants Association.

EIGHTH DISTRICT

News from Arkansas

The Arkansas State Dental Assistants Association proudly congratulates Earline Sturdivant of El Dorado, Arkansas, who sat for her Certification Examination April 9 in El Dorado and is now a certified dental assistant. July 24 was the date of the Annual Picnic which was held this year in Boyle Park. Plans for the Certification Course were presented and discussed with the group in attendance. Final arrangements will be made with the committees working on this project. These committees are the Dental Association Certification Committee comprising Dr. E. D. Jernigan, Chairman, Dr. Charles T. Roberts, and Dr. R. D. Hardin. The Dental Assistants Certification Committee comprises Jeannie Schulte, Chairman, Harriet Crawford, Maxine Faust, Vietta Strickland, Marie Kent, and Floy Johnson. The dental assistants are receiving valued help from the Central District Dental Society and there is much cooperation between the doctors and the assistants for this course. Any dental assistant in Arkansas interested in taking the Certification Course is urged to contact Jeannie Schulte, Rt. #6, Box 297-B, Little Rock, Arkansas.

The Greater Little Rock Study Club held its May meeting at the Y. W. C. A. with Dr. J. R. Luten, Sr., as guest speaker. Dr. Luten presented a provocative lecture on the "History of the Anesthetic." Dr. Luten has endeared himself to this group with his efforts on behalf of dental assistants. June brought the annual social event, a dinner dance, to this group. It was held at the Tia-Wanna Supper Club for assistants and their guests and was a highly successful affair.

The Fort Smith, Arkansas, doctors and dental assistants met together on July 31 to discuss plans for organizing a Dental Assistants Study Club. Much enthusiasm was evinced and plans for starting a Certification Class were discussed also. Arkansas is striding forward in its efforts on behalf of dental assistants. This report came from Wanda Spires, Reporter for the Arkansas State Dental Assistants Association.

NINTH DISTRICT

News from Oregon

Shirley DeMars of the Portland District Dental Assistants Society reports enthusiastically that their Madge Tingley attended the 6th Annual Convention of the Canadian Dental Assistants Association held in conjunction with the British Columbia Dental



THIRD ANNUAL CAPPING CEREMONY, LUX COLLEGE, SAN FRANCISCO, CALIF.

Assistants Association at the Hotel Georgia June 15-18 in Vancouver, British Columbia, Canada. This fine meeting opened with a lovely tea followed by a splendid program of 11 excellent clinics. Three luncheons, with table decorations supplied by component societies, and a garden party arranged for social interest gave the members an opportunity to become acquainted with the out-of-town girls. 96 girls were registered at this convention and Portland was proud to have their Miriam Edwards there, where she was paid high tribute for the fine work she is doing for the girls in Canada. Madge Tingley became an Associate Member of the British Columbia Dental Assistants Association and wears her emblem proudly.

TENTH DISTRICT

News from Texas

The Dallas County Dental Assistants Society met on May 27 at the Pulley Bone for its regular monthly meeting. Mary Barrow, President, presided and greeted the members and their guests. Roll call and minutes of the last meeting were read by Carol Jean Brown,

Secretary and Treasurer. Reports from the delegates who attended the State Meeting in Fort Worth followed, with Viola Spence giving the report on the General Session, Raymonde Moore reporting on the House of Delegates, and Pete Yates reporting on Clinics. Annual reports of the local society also were received from Mary Barrow, President, Raymonde Moore, Vice President, Carol Jean Brown, Secretary, and Pauline Tomlinson, Reporter. President-Elect Leta Featherstone spoke briefly at this meeting. At a beautiful ceremony the newly elected officers were installed with Verle Hundley serving as Installing Officer, Thelma Watts as Conducting Officer, and Steve Ann Montgomery, President of the American Dental Assistants Association, presenting each officer with The Rose of Friendship. Reporter for this active group is Pauline Tomlinson.

The Pinewoods Dental Assistants Association of Texas has had some interesting speakers for its regular monthly meeting programs. In June Dr. Groom S. Shepherd spoke to them; his subject, "Life of a Five Year Old Child," and his discussion of the variety of diseases commonly known among children, and dealing

with the "Spastic Child Patient" were very interesting and informative. In July Dr. Barney Chappell was the guest clinician at a luncheon. The title of his clinic was, "The Brush Technique in the Insertion of Plastic Fillings". His discussion of the duties of an assistant in a dental office provided many helpful suggestions to this group.

On August 1st the P. D. A. A. met for their first unit in the Extension Study Course. "Office Management" has been covered and they are now going into "Chair Assisting". The dentists in east Texas are most generously giving their time as instructors in this course.

In August at a luncheon in Lufkin, Texas, Dr. Chas. S. Mann showed a film, "The Airdent Story", assisted by assistant, Louise Huffine. Mr. Alvin Benke of the Davidson Dental Supply Company of Shreveport, La., was present and gave the history of the Airdent with the S. S. White Dental Mfg. Company. This newly organized association seems to have much enthusiasm in its ranks. Thanks to Louise Huffine for sending in this report.

News from Utah

Far away from ringing door bells and interrupting telephones between the towering cathedral walls of Utah's Zion National Park, the Utah State Dental Assistants Association opened their 2nd Annual Convention. On June 12 the first session of the three-day convention was called to order by President Nita Browning. Officers reports, recommendations and new business were presented. Business meetings were only part of the convention activities. The University of Washington's School of Dentistry presented a program for the dental assistants and their doctors. Dr. LeRoy Ennis, President of the American Dental Association, was guest speaker at the General Assembly of the dental assistants, and presented a valuable message on x-ray technic and the role of the dental assistant in x-ray. An achievement trophy, presented to the most outstanding dental assistant by Dr. R. M. Deiter and Madge Tingley, Honorary Life Member of this organization, was awarded Nita Browning. The Board of Directors and the Business Body voted and approved this award to Nita for her devoted service. The presentation of the trophy was made by Dr. M. W. Merrill, Honorary Advisor. Election of officers for the coming year followed these ceremonies. Following a lovely luncheon, a beautiful installation ceremony brought the newly elected officers into office. They participated in full uniform. The table at this ceremony was beautifully decorated with a woodland setting, moss, ferns, butterflies, ceramic animals and pixies contributing to the scene. A conducted tour of Zion Craft Village was a highlight of the convention. The climax of the convention came with the

closing banquet and dance. At this time, a raffle was held to raise funds to send Utah's delegate, AnnaBelle Unger, to the National Convention in St. Louis in September. Utah's girls have now returned to their work filled with new enthusiasm and ambition. Gwenivere Frampton, Secretary of the Utah State Dental Assistants Association, submitted this inspiring report.

ELEVENTH DISTRICT

News from California

The Fourth District Dental Assistants Society is proud of the honors and achievements of many of its members during the recent Southern California Dental Assistants Association Convention. Verda Blakesley received a trophy for her fine clinic, and another clinic presented by Louise Bush, Patricia Lawrence and Blanche Terninen received honorable mention. Ingo Swanson, President of this group, was appointed to the State Nominating Committee, Edna Wall to the Constitution and By-Laws Committee, Viola Holmes to the Judicial Committee, and Peggy Kumm Webber as Chairman of the Juliete A. Southard Birthday Fund. Another source of pride was the election of Eleanore Zeich as State Director of the Southern California Dental Assistants Association. The June meeting of the Fourth District girls began with a dinner at McDonnell's Patio Room and ended with a delightful trip to inspect the dental offices of Drs. Waggoner and Huckel. This is an unique dental establishment called K-D Ranch, designed especially for the "small fry" patients. The elective officers of the Fourth District held a "Hamburger Fry" on July 10 as a Ways-and-Means project. The members were asked to bring themselves and a donation for the "China Pot" on the barbecue grill. This successful affair was held at the home of Ruth Maas, Vice President for the group. The funds will be used for their annual "Doctors' Nite" celebration in October. Peggy Kumm Webber, Fourth District Reporter, sent in this news. Peggy's mother recently suffered a serious illness in Wisconsin and Peggy flew to Wisconsin to be with her. We sincerely hope her mother has completely recovered now.

The Los Angeles Dental Assistants Society celebrated its Doctors' Night on June 12 at the Cove Restaurant with a dinner and an outstanding program. Guest speaker was John Morley, internationally famous foreign correspondent, and he presented an authoritative account of conditions in Korea and an all-over picture of world conditions. He had just returned from Korea and was well qualified to bring an uncensored picture of what he saw and heard there. Following his remarks, he graciously answered many questions of the dental assistants, their doctors, and guests. Frances Rice, Program Chairman, arranged this

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PRESENTATION OF THE JULIETTE A. SOUTHARD SCHOLARSHIP FUND AWARD. Carol Jean Sterkel of Los Angeles City College of Los Angeles, California, is this year's winner of the award. The award was a check in the amount of \$100.00, which Carol will apply toward expenses of her second year course at the college. Helen M. Constable, Chairman of the dental assisting department of the college is on the left, and Magdalene Kruger Kulstad, President of the Southern California State Dental Assistants Association is on the right of Carol in the picture. There were approximately one hundred guests, including the officers of the State Dental Assistants Association, and members of the faculty of the college, present at the banquet when this award was made.

excellent meeting. Other honored guests included Magdalene Krueger Kulstad, President, and Clara Moore, Secretary of Southern California Dental Assistants Association, and Marie Perhall of Santa Monica, State Ways and Means Chairman. The Los Angeles girls are very proud to announce the appointment of several members to the State Board: Sally Jean Harpst as Contributing Editor of the Journal, Frances Rice as Convention Co-Chairman, Lois Walters as National Clinics Chairman (her second consecutive year), Florence Carter as Parliamentarian and Barbara Palm as Corresponding Secretary. Helen Henderson provided this interesting report.

Clarice Johnson, Clinics Chairman, presented six enthusiastic clinicians at the June meeting of the Pasadena Dental Assistants Society. Elda Nicholson presented "The Bank of America Finance Plan," Eva Garcia demonstrated "Sterilization in the Dental Office," Lulu Mehrman presented "Surgical Proce-


ures," Lillian Hale showed how to "Dress Up Your Office With Flowers," Ruth Gray presented "Care and Maintenance of Diamond Instruments," Joan Green demonstrated "Orthodontic Laboratory Techniques" and the State Convention winning clinic entitled "Idea Market" was given by Adele Smith. A staff of three prominent doctors headed by Dr. Stanley Vine served as judges. The trophy will be awarded at the September meeting of this group. Grace Over opened her home on Sunday morning, July 13, for a Summer Brunch. A wonderful time was had by all who attended and the proceeds will be used to send delegates to the National Convention. Joan Green, serving as Temporary Reporter, sent in this news.

The San Diego Dental Assistants Society's June meeting provided an opportunity for the girls to entertain their doctors, their wives, hygienists, non-member assistants, and the staffs of local dental supply houses. Mary

Rowley, President, conducted the meeting and presented Dr. John Woehler with his splendid talk entitled "The Dentist and His Junior Partner." Additional entertainment was provided by the excellent San Diego Song Shiners. This meeting also marked the 19th anniversary of this organization. Ruth Robinson, Reporter, provided this news.

The Third District Dental Assistants Society congratulate and welcome into their group the 21 happy girls who graduated from the dental assistants class at the Long Beach City College, Business and Technology Division, on June 11. Rosemary Leedom, Reporter, contributed this interesting item.

The Ventura County Dental Assistants Society offered its members an unique experience at the June meeting. The Staff Doctors of the Dental Clinic, namely Dr. C. Trotter, Dr. C. W. Tappin and Dr. Shaw, arranged a trip through the Camarillo State Hospital. Joe Messenger, male nurse at the hospital, gave a short talk on the history and operation of the hospital and conducted his guests on a tour of the hospital. This group starts its Certification Course in September and Dr. D. H. Wallace has offered his office for their class meetings. Mary Siler, Education Chairman, urges all members to enroll. Kathryn Covarrubias, Reporter, sent in these items.



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2-year study, ¹ interim report	60	30	30	1.60	0.96	39.6%

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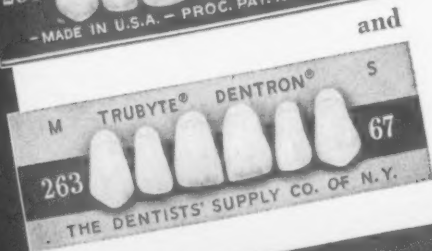
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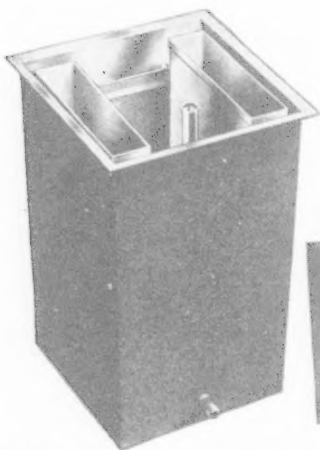


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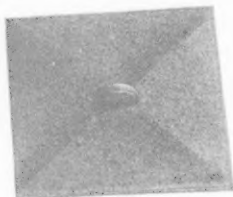
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